



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, November 30, 2011 (6:00 PM)
DEO Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Ken Clarkson
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Mike Huber
Trustee – Dave Rempel
Trustee – Stepan Vdovine
Trustee – Kathie Ward

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Acting Deputy Superintendent – Laurie Meston
Mgr. of Communications/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending and acknowledged newly appointed Trustees Nelson and Murray in attendance.

1. **Correspondence**

- George Abbott, Honourable Minister – Ministry of Education
- Mel Joy, Chairperson – School District No. 8 (Kootenay Lake)

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive all correspondence for information

CARRIED

2. **Ordering of Agenda**

The Chair opened the floor to others wanting to speak to the Agenda.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Agenda be ordered as circulated.

CARRIED

B. CONFIRMATION OF MINUTES

1. **November 9, 2011 Public Board Meeting Minutes**

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Minutes of the November 9, 2011 Public Board Meeting be approved as circulated.

CARRIED

A question if correspondence derived from the last Board Meeting had been completed to which the Chairperson confirmed they had been sent and the Trustee would have received electronic copies.

C. PRESENTATIONS

D. DELEGATIONS

E. CHAIR REPORT

Chair Clarkson reminded the Board of the upcoming Education Camp of Fraser Valley on December 3, 2011 at Garibaldi Secondary School.

The next DPAC meeting is scheduled for December 1, 2011. Trustees Carr and Palis will be attending.

A reminder of the upcoming December 7, 2011 Inauguration is scheduled for 4:00 p.m. and will include Chairperson and Vice-Chairperson elections. There will be no formal business and no public Board Meeting at 6:00 p.m. that evening.

The next Public Board Meeting is scheduled for January 11, 2012.

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

a) Superintendent of Schools

Report on Student Achievement

The Superintendent provided a report on the Student Achievement contract.

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board approve the Superintendent's Report on Student Achievement, for December 2011.

CARRIED

b) Acting Deputy Superintendent

c) Secretary Treasurer

Financial Statements – 2012 First Quarter

The Secretary Treasurer provided background to the Financial Statements reporting with teacher job action a larger surplus has been created due the savings of activities curtailed.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board approve the 2012 First Quarter Financial Statements.

CARRIED

Statement of Financial Information (“SOFI”) Report

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board approve the *Financial Information Act* (The “Act”) Statements of employee earnings and payments to suppliers as per the stated requirements of the Act for the period of 2010/2011, and that the said statements be submitted to the Ministry of Education.

CARRIED

2. Information Items

a) Superintendent of Schools

b) Acting Deputy Superintendent

Draft Catchment Changes for September 2012

The Deputy Superintendent provided a background on the physical changes necessary reviewing data and projections. The catchment changes will be presented at the January 11, 2012 Board Meeting for approval. The draft format will be posted on the website for public feedback. A meeting is scheduled for December 8, 2011 at Thomas Haney Secondary.

Discussion regarding catchments and schools of choice ensued.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive the Acting Deputy Superintendent’s Draft Catchment Changes for September 2012 for information.

CARRIED

c) Secretary Treasurer

Facilities Review – Interim Capital Plan

The Secretary Treasurer refer to the information provided in the Agenda package.

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board receive the Secretary Treasurer’s interim report on Facilities utilization and the pending priorities for our Capital Plan Projects needs for information.

CARRIED

I. COMMITTEE BUSINESS

Anti-Vandalism. Trustee Ward provided a statistical report on anti-vandalism matters and further commended and thanked the positive relationships with the RCMP, auxiliary police, bike patrols and maintenance staff. The report will be provided to the Executive Assistant.

Inclusive Education. Chair Clarkson would like to establish a survey to set goals and measure progress and further encouraged parents to attend to take more of a working committee around special education.

J. QUESTION PERIOD

A question was asked regarding functional capacity and design capacity. The Secretary Treasurer welcomed to meet with the member of the public to assist with information comparisons.

A question was asked regarding the use of portables and the updating of existing structures to which the Secretary Treasurer indicated the School District always wishes to build permanent space however, requires Ministry approval and funding to conduct same.

A question was asked regarding kindergarten and catchments and clarification of siblings to which the Deputy Superintendent addressed.

TRUSTEE REPORTS

Good News Items

Trustee Rempel reported on the Tzu Chi Foundation meeting scheduled for next week to disperse approximately \$7K to students.

Trustee Rempel reported Ridge Meadows Education Foundation meets tomorrow.

Trustee Carr reported on the upcoming DPAC meeting scheduled for 7:00 p.m. tomorrow at the MRTA office.

Trustee Ward read a statement of her nine year experience as Trustee highlighting and acknowledging her work with the Board.

Literacy Committee. Trustee Carr provided a report from the Literacy Committee. The CEED centre is accepting donations of books. Trustee Palis added Vancity will be working with the Maple Ridge group providing financial literacy information.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the meeting of the Board be adjourned at 7:28 p.m.

CARRIED

Ken Clarkson, Chairperson

Wayne Jefferson, Secretary Treasurer