



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, November 28, 2012 (6:00 PM)
DEO Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Assistant Secretary Treasurer – Peter Bullock
Executive Assistant – Tracy Orobko

ABSENT:

Manager of Communication and Community Relations – Irena Pochop

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending.

1. Correspondence
 - i. Michele Babchuk, Chair – School District No. 72 (Campbell River)
(November 5, 2012) Subject: Trades and Technology Programs
 - ii. Natasha Etherington
(November 9, 2012) Subject: Human Rights Victory

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive all correspondence for information

CARRIED

2. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Marshall

Additions/Amendment:

Correspondence – Natasha Etherington: Move to Deputy Superintendent Information Item

CARRIED

Moved: Trustee

Seconded: Trustee

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES1. November 7, 2012 Public Board Meeting Minutes**Moved:** Trustee Rempel**Seconded:** Trustee Carr

THAT the Minutes of the November 7, 2012 Public Board Meeting be approved as circulated.

CARRIED**C. PRESENTATIONS***Safe Schools*

- Bruce Cunnings, Manager of Safe Schools, Corporal A. Dunlop, NCO i/c Youth Resource Unit, RCMP

The Erase Bullying team: Katherine Shearer, Sherri Skerratt, Corporal A. Dunlop, and Bruce Cunnings.

Corporal Dunlop provided background on her team and the relationship between the RCMP and the School District; Mr. Cunnings provided a PowerPoint on “Safe Schools: Erase Bullying” and the student online reporting tool: “Take a Stand. Report It”. Administrative Secretary, Lynne Lloyd checks the site each day; when a report is made, the team is notified.

Safe Schools: Erase Bullying

A regional training program consists of four levels over a five year period beginning with the implementation of Levels 1 and 2 in 2012/13. SD42 is partnered with SD35 (Langley).

Level 1: Preventing bullying and ensuring positive safe school cultures

Level 2: Introduction to school-based Violence Prevention Threat/Risk assessment

Level 3: Advanced school-based training

Highlights of ongoing development of School District protocols was provided including threat/risk assessment; Suicide risk assessment; school Codes of Conduct are under review.

Ongoing initiatives and programs were highlighted.

The Chair congratulated Bruce Cunnings on his recent appointment.

Moved: Trustee Rempel**Seconded:** Trustee Clarkson

THAT the Board receive Bruce Cunnings, Manager of Safe Schools and Corporal A. Dunlop presentation for information.

CARRIED*Breaking Down the Walls*

- Grant and “Friends”

Grant Frend, Principal, Garibaldi Secondary School introduced student leaders: Josie, Kiera, Brady and provided a video on Phil Boyte and his *Breaking Down the Walls* initiative.

Each of the students provided their own powerful personal experiences with the program which includes team building and trust exercises.

The initiative was a launching pad for the school and the ‘Power of Rituals’ which have been introduced to the school including monthly assemblies with food served following and the creation of an in-house food

bank. Mr. Frend expressed how proud he is of his students who “lead amongst their peers”. Overall school empathy has changed and made an impact on school culture.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive Grant’s “Frends” presentation for information.

CARRIED

D. DELEGATIONS

E. CHAIR REPORT

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items

- a) **Superintendent of Schools**
- b) **Deputy Superintendent**
- c) **Secretary Treasurer**

Statement of Financial Information (“SOFI”)

The Secretary Treasurer provided background on the report. The schedule of remuneration includes salary, taxable benefits and expenses. Also reported are the payments made to vendors (supplies and services) over \$25K. The SOFI will be posted to the website.

The Chair opened the floor to questions.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board approve the School District Statement of Financial Information for the fiscal year ended June 30, 2012; and that the said statement be submitted to the Ministry of Education.

CARRIED

Financial Statements – First Quarter

The Secretary Treasurer provided background on the Financial Statements attached to the Agenda. These are very preliminary numbers. Staff will provide the Board with an amended budget in February.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board approve the First Quarter Financial Statements.

CARRIED

Policy 2925: Trustees – Provision of Resources

The Chair introduced Policy 2925 which was originally adopted in May 2010. Staff was requested to research other school districts. The policy has been reviewed by the Board Policy Development Committee and is now being forwarded to the partner groups and public for final feedback. The ‘disposal’ policy referred to will also be reviewed over time. The chair opened the floor to questions.

Discussion ensued regarding the ‘assigns specific resources’ wording. Clarification was made whereby provisions of resources are done in bulk and in accordance with terms of agreements of acquisition of specific devices. Specific requests are reviewed based on business cases submitted by individuals.

Concerns were raised regarding there being a common platform for all employee groups - not just seven Trustees. The Board was reminded a shared network drive has been created for additional access which addresses the matter of a paperless meeting.

Clarification was made with respect to terms of disposal - applies to all employees in the same manner.

Clarification was made regarding Apple vs. Dell product purchases referencing the grade 6/7 Laptop programs.

Discussion ensued regarding use of technology and meeting specific tasks (technology teacher vs. Trustee). The Secretary Treasurer clarified the Request for Proposals process. All groups are consulted in order to determine the volumes and types of equipment required; this is done whenever the contract is up for renewal: typically a three year cycle.

A summary was provided and it was proposed and agreed to give the Board Policy Development Committee the latitude to revise and send to stakeholders for requisite feedback.

A friendly amendment was proposed whereby the words “and amended” be added to the original motion to which the Board agreed.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board approve the Board Policy Development Committee’s recommendation that Policy 2925: Trustees – Provision of Resources, be received by the Board and amended for continuation with the consultation process.

CARRIED

2. Information Items

a) Superintendent of Schools

Teacher Coverage Under WorkSafeBC

The Superintendent clarified the value of extra-curricular activity and that it would be covered by WorkSafe BC.

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the Board receive the Superintendent’s Report for information.

CARRIED

b) Deputy Superintendent

The Chair stated he was sorry to see Ms. Etherington leave the meeting and passed the matter to Deputy Superintendent Meston who referred to a June 2010 report. At the time, effective early screening, tiered models of support, and adult learners were areas identified. Katherine Shearer, District Principal, is working with the MRTA on continued initiatives.

- 2007/08 - 52% of students with learning disabilities graduated with a Dogwood;
- In 2008, a committee was implemented for staff to intervene and work with classroom teachers;

- 2008/09 graduation rate increased to 68%;
- 2009/10 - 67%; and
- 2010/11 - 75%.

Provincially, the rate of graduation is 65%. SD42 continues to look at initiatives and what it can do to support all students acknowledging it is difficult to meet the needs of everyone, but is important to address the needs of all students in need of support. Each need has a different intervention process.

The Chair opened the floor to questions.

It was agreed the Deputy Superintendent will contact Mrs. Etherington.

Moved: Trustee Rempel

Seconded: Trustee Palis

Receive the report for information.

CARRIED

c) Secretary Treasurer

I. COMMITTEE BUSINESS

Inclusive Education. Trustee Clarkson reported the first parent information meeting is in January encouraging all Trustees to attend (date t.b.a.). The importance of social and emotional learning and the evaluation process was discussed.

French Immersion Advisory. Trustee Nelson reported on the groups' enthusiasm. Key concerns include: allocation of resources and the continuity of the program when students reach secondary.

J. QUESTION PERIOD

K. TRUSTEE REPORTS

Municipal Advisory & Accessibility. Trustee Marshall indicated the group is looking forward to attending the Board meeting on January 16th where they will talk about employment opportunities for persons with disabilities and the assistance of transitioning graduating students with post-secondary through mentoring and/or aiding with transitioning.

Social Planning Advisory. Trustee Nelson thanked the Executive Assistant for adding the link to the Agenda.

Good News Items

Congratulations were given to Pitt Meadows Secondary grade 8 students on their Inquiry Projects.

Congratulations was given to the organizers of the success of Bookfest. Libraries are encouraging enthusiastic readers and are becoming more of a vibrant hub to schools.

Reports on the recent BCSSA/BCSTA Leadership Education Conference were provided commenting how well Canada rates in the world in terms of public education and in Canada, how well BC does recognizing the quality. Principals, Sean Nosek and Clayton Maitland made presentations which were well received.

The Board commended staff and thanked the Chef and servers for the successful 25 year recognition event. Comments overheard from recipients was how much they love the School District – in whatever role.

The staff at Whonnock Elementary thanked the Rotary, Superintendent and the School Board for music program funding at an event held at the school earlier today where the musical talents were demonstrated.

The Chair recognized trustee Kathy Marshall and trustee Dave Rempel who were recently awarded the Queen’s Jubilee Medal for years of community service – making a difference in the community.

OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the meeting of the Board be adjourned at 7:50 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer