
IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Mgr. of Communications/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending.

1. **Correspondence**

- Patti Bacchus, Chair – School District No. 39 (Vancouver)
- Betty Baxter, Vice-Chair – School District No. 46 (Sunshine Coast)
- Tina Last, Chair – School District No. 52 (Prince Rupert)
- Mike Murray, Chair – School District No. 42 (Maple Ridge-Pitt Meadows)
- Claire Avison, Assistant Deputy Minister – Ministry of Education (*February 7, 2013*)

Subject: International Education

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive all correspondence for information

CARRIED

2. **Ordering of Agenda**

Moved: Trustee Rempel

Seconded: Trustee Clarkson

Additions/Amendments:

Correspondence: Claire Avison, Assistant Deputy Minister – Ministry of Education (*February 7, 2013*)

Subject: International Education

Superintendent Information Item: Claire Avison, Assistant Deputy Minister – Ministry of Education

(February 7, 2013) Subject: International Education

Secretary Treasurer Decision Item: Community Garden Memorandum of Understanding

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

1. January 30, 2013 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Minutes of the January 30, 2013 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

Mentoring Update – Craig Mitchell, District Helping Teacher

Mr. Mitchell provided a PowerPoint presentation highlighting:

- Primary focus – assisting teachers with new or changing assignments and TTOCs;
- District mentoring strengths in relationships to support and services;
- Networking system in place;
- Mentoring pilot project;
- Innovation and vision for the future and costs associated.

SD42 has been a catalyst in BC for mentoring innovation.

Mr. Mitchell sought feedback from the Board and opening an invitation to all for new concepts.

“Kids in the Know – Safety Program” – Jo-Anne Landolt

Ms. Landolt thanked everyone for the opportunity to present her family’s story of child safety and presented a PowerPoint depicting the story of her niece, Kimberly Proctor.

The family is seeking changes to the Youth Criminal Justice Act to protect children wanting to call the revised changes, “Kimberly’s Law”. Ms. Landolt stressed the importance of internet, home, street and play safety. The Kids in the Know Safety Program was developed educate adults and students about the risks of technology; setting personal boundaries; healthy/unhealthy; empathy; asking adults for health; promotes skill building and to make safe decisions and builds capacities in schools in effort to increase awareness to protect the children.

Moved: Trustee Rempel

Seconded: Trustee Nelson

THAT the Board receive the presentations for information.

CARRIED

D. DELEGATIONS

E. CHAIR REPORT

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER’S REPORT

1. **Decision Items**

a) Superintendent of Schools**Board Authorized (BAA) Courses**

Stewart Sonne, Director of Secondary and Adult Education, introduced six proposed program options:

- Cosmetology / Hairdressing / Esthetics Academy Model
- Plumbing / Piping – Level 1
- Music History II
- Criminology 12
- International Language, Culture & Travel
- Leadership 12

Educators, Gary Hallate and Leslie Liversidge were present and assisted with the presentation. There have been approximately 150 Board authorized courses in the School District, most of which are still operating. The Education Committee has met with the MRTA and teachers. All courses have been presented to both Senior Team, the Principals' network, and have had student input. These courses are derived from teachers' passion to engage and excite learners which in turn, engages and excites teachers.

The programs are not cost neutral. SD42 receives more money than what it costs to run the programs; half of the courses are taught by MRTA, and half are taught by colleges which require red seal certification.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board ratify the following BAA courses:

- Cosmetology / Hairdressing / Esthetics Academy Model
- Plumbing / Piping – Level 1
- Music History II
- Criminology 12
- International Language, Culture & Travel
- Leadership 12

CARRIED

Trustee Rempel exited the meeting at 7:09 p.m. and joined the meeting at 7:11 p.m.

b) Deputy Superintendent**c) Secretary Treasurer****Board Policy Development Committee Recommended Policies for Re-Numbering**

The Secretary Treasurer introduced and recommended policies for renumbering.

Moved: Trustee Clarkson

Seconded: Trustee Palis

THAT the Board approve the re-numbering, replacement and re-posting of policies to the website as follows:

- 2919 – (Formerly “BBFA”): Trustees’ Code of Conduct;
- 5310 – (Formerly “DN”): Disposal of Equipment;
- 7213 – (Formerly “GBCA”): Conflicts of Interest – District Staff;
- 7220 – (Formerly “GBMA”): Dangerous Weapons;
- 9925 – (Formerly “IICD”): Non-District Sponsored Activities Including Students;
- 9420 – (Formerly “JFCJ”): Dangerous Weapons in Schools.

5700.1 – Access to and Management of Public Information of the Board FOIPP-1;

5700.2 – Collection, Protection of and Access to Personal Information of
Board Employees FOIPP-2

5700.3 – Management of Information of Board Employees FOIPP-3

5700.4 – Collection, Protection of and Access to Personal Information of
Private Individuals FOIPP-4

5700.5 – Management of Personal Information of Private Individuals FOIPP-5

6810 – Disposal of Land or Improvements (Approved – June 10/09)

9415 – Inclusive Schools (Approved – June 14/06)

4415 – District Funded Attendance at Functions (Approved – October 29/08)

4410 – Travel Expenses (Approved – October 29/08)

5905 – Alcohol – Consumption, Possession and Storage (Approved – June 13/07)

9610 – Health Care Needs (Approved November 8/06)

5575 – Nutrition (Approved – December 13/06)

10820 – Political Activities (Approved – November 22/06)

CARRIED

Board Policy Development Committee Recommended Policies for Rescinding

The Secretary Treasurer introduced and recommended policies for rescinding.

Moved: Trustee Clarkson

Seconded: Trustee Palis

THAT the Board rescind policies BHD: Board Member Compensation and Expenses; CFA: School Building Administration Positions of Special Responsibility; CFCD: Threats; CGB: Community Education Administration; DBL: Trust Funds; DIEA: Audits – School Accounts; DLCA: Executive Staff Remuneration and Expenses; ECAB: General Property Damage and Vandalism; EG: Office Services Management; FB: Facilities Utilization; FL: Energy Management Conservation; GBEA: Threats; GBEC: Employee First Aid; JHCB: Student First Aid; GDP: Recognition of Retirees; IGAH: Family Life Education; IGAHA: Alternative Delivery Option for Personal Planning K-7 and Career & Personal Planning 8-12; IGCF: Correspondence and Distance Learning Program; IHB: Class Space and Facility Limitations; INDC: Official School Opening; JECB: Admission of Non-Resident Students; JF: Appeal Process; JFCK: Intimidation, Harassment, Bullying and Violence in Schools; JFD: Adult Students Enrolling in Local High Schools; KGB: Public Conduct on School Property; KMI: Relations with Political Organizations; Learning Resources (Approved - June 14, 2006); Proposing a Local School Calendar (Approved – June 14, 2006); and Business Activities (Approved – November 22, 2006)

CARRIED

Community Garden - Memorandum of Understanding

The Secretary Treasurer introduced the draft Memorandum of Understanding between Maple Ridge/Pitt Meadows Parks and Leisure Services, Ridge Meadows Seniors' Society and the School District. The partners' goal is to create and operate an intergenerational garden project for use by students and staff from Eric Langton Elementary and community volunteers.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board: authorizes the Secretary Treasurer to approve the community Garden Memorandum of Understanding for and on behalf of the Board of Education.

CARRIED

2. Information Items

a) Superintendent of Schools

Claire Avison, Assistant Deputy Minister – Ministry of Education (February 7, 2013)

The Superintendent reported she and the Secretary Treasurer plan to attend upcoming regional roundtable discussions outlined in the correspondence and will report back in due course.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive the correspondence for information.

CARRIED

b) Deputy Superintendent

Kindergarten Update

The Deputy Superintendent handed out an updated registration report.

Comments were made regarding the consistent circumstances that change effecting enrolment. A question was asked as to how Pitt Meadows Elementary can manage to maintain an English program with 16 students to which it was responded that many out of catchment kids will want to go there and the School District expects an increase. Families register at their home schools then the prioritization rules apply to manage enrolment.

The School District is moving to an online registration process next year. Discussion ensued regarding specific programs and programs of choice and consideration of process and sustainability for post kindergarten options.

Discussion ensued regarding declining enrolment, space and review of facilities to be considered for educational objectives driving the resources needed.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive the interim report on Kindergarten registration as of February 7, 2013 for information.

CARRIED

Trustee Palis exited the meeting at 7:34 p.m.

c) Secretary Treasurer

I. COMMITTEE BUSINESS

Budget Process

The Secretary Treasurer presented the proposed budget process timeline.

Trustee Palis joined the meeting at 7:36 p.m.

A budget email address and online survey are being created to facilitate feedback.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board: approves the proposed 2013/2014 Preliminary Budget Process Timeline.

CARRIED

Enrolment Projections

The Secretary Treasurer reported the School District continues to be in a decline. The forecasted decline is: a loss of 177 full time students; 19 students projected for Summer School, Distributed Learning, Continuing Education; and 17 students for Level 2 special needs. The Ministry of Education will be announcing funding for next year on March 15, 2013 based on the enrolment projections received from School Districts.

Move: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board: receive the Secretary Treasurer's report on Enrolment Projections for information.

CARRIED

Inclusive Education: Trustee Clarkson attended an informative information meeting where staff from Student Support Services were present and provided information on their department, programs and resources available.

J. QUESTION PERIOD

K. TRUSTEE REPORTS

BC School Trustees' Association. Trustee Clarkson reported five motions will be brought for discussion in due course.

Social Planning Advisory. Trustee Nelson reported on the drop in homeless numbers. The District of Maple Ridge wants to establish itself as a 'compassionate community'.

Good News Items

Trustee Carr commended staff at MRSS for their successful parent/teacher night crediting them on their new online pre-meeting timeslot registration/confirmation process.

Chair Murray reported on the Rotary Club's contribution of \$1000 recently donated to the school lunch program.

The Superintendent reported Webster's Corners Elementary raised \$5000 for KidSport on Jersey Day.

L. OTHER BUSINESS

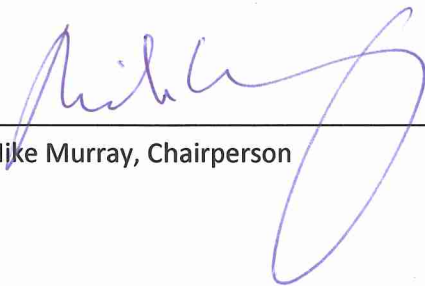
M. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:52 p.m.

CARRIED



Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer