



**MINUTES OF THE INAUGURAL AND
ORGANIZATIONAL MEETING OF THE
BOARD OF EDUCATION
Wednesday, December 7, 2011 (4:00 PM)
DEO Board Room**

IN ATTENDANCE:

TRUSTEES:

Ken Clarkson
Susan Carr
Kathy Marshall
Mike Murray
Sarah Nelson
Eleanor Palis
Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Acting Deputy Superintendent – Laurie Meston
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The Superintendent called the meeting to order at 4:00 p.m. and in her opening remarks, welcomed the public and guests to the meeting.

Secretary Treasurer's Report on Election Returns

The Secretary Treasurer referred to the official election returns from the District of Maple Ridge and City of Pitt Meadows. Susan Carr, Ken Clarkson, Kathy Marshall, Mike Murray and Dave Rempel have been elected to serve as School Board Trustees for the term December 7, 2011 to November 30, 2014 for the District of Maple Ridge; and Sarah Nelson and Eleanor Palis have been acclaimed to serve as School Board Trustees for the City of Pitt Meadows.

Installation of Trustees Elect

The Secretary Treasurer administered the Oaths of Office to the duly elected Trustees as required by the *School Act*. The Trustees read their Oath of Office in unison.

Superintendent of Schools' Comments

The Superintendent of Schools congratulated the Trustees on their election to office and provided her vision of education in the District and in working with the new Board.

Ordering of the Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Agenda be ordered as circulated.

CARRIED

Board Organizational Matters

a) Election of Board Officers

The Secretary Treasurer advised according to the current Bylaws, he is appointed as Returning Officer and Superintendent Unwin as Chair Pro tem, is appointed as Scrutineer for the election of Board Officers.

The Returning Officer outlined the balloting procedures which would be taken to nominate and elect a Chairperson and Vice-Chairperson of the Board for the period December 7, 2011 to November 30, 2012.

i) Election of Chairperson of the Board

The Secretary Treasurer collected the nomination ballots for election of Chairperson.

The Secretary Treasurer and Chair Pro tem exited the room at 4:10 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:11 p.m.

The Chair Pro tem announced the nominated Trustees for Chairperson being Trustees Clarkson and Murray.

The Chair Pro tem asked each Trustee if they wished their names to stand to which both confirmed positive.

Each Trustee was permitted three minutes to speak to their nomination.

Trustees Clarkson and Murray spoke to reasons for accepting the nomination.

The Secretary Treasurer collected the ballot votes. The Secretary Treasurer and Chair Pro tem exited the room at 4:19 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:20 p.m.

The Chair Pro tem announced duly elected for one year period ended November, 2012 to be Mike Murray.

The Secretary Treasurer indicated seven votes were cast: Trustee Clarkson – 3; Trustee Murray – 4.

ii) Election of Vice-Chairperson of the Board

The Secretary Treasurer collected the nomination ballots for election of Vice-Chairperson.

The Secretary Treasurer and Chair Pro tem exited the room at 4:22 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:23 p.m.

The Chair Pro tem announced the nominated Trustees for Vice-Chairperson being Trustees Palis, Rempel (declined), Clarkson (declined). It was announced the duly elected Vice-Chairperson for the one year term period ending November, 2012 to be Trustee Palis.

Moved: Trustee Rempel

Moved: Trustee Clarkson

THAT the Board approve all nomination and voting ballots be destroyed.

CARRIED

Chair Pro tem passed the gavel to new Board Chairperson.

B. REMARKS OF BOARD CHAIRPERSON AND VICE-CHAIRPERSON

Trustee Murray assumed the Chair thanking all for attending and speaking to relationships built within the district acknowledging members from the District of Maple Ridge and City of Pitt Meadows. Chair Murray further acknowledged past Trustees Ward and Huber in attendance and spoke to the close working partnerships with the MRTA, CUPE, DPAC and families and friends who support in community service. Chair Murray further thanked Trustee Clarkson for his service in the past three years congratulating him for his significant service.

Chair Murray referred to the responsibilities of assuming the role as Board Chairperson; the vision/mission statements and Superintendent's Achievement Contract.

Vice-Chairperson Palis thanked fellow Trustees for their continued support speaking to her passions to education and connections with children in the community and continued work of the policies and procedures for relevancy and accuracy; the value of staff at every level in every part of the district. Trustee Palis extended a thank you to her family in the audience.

C. ANNUAL REPORT OF PAST CHAIRPERSON

Chairperson Murray called upon Past Chairperson Clarkson to give a report on the past year.

Past Chairperson Clarkson thanked his wife of 38 years, the Superintendent, Secretary Treasurer, School District staff and the Executive Assistant for their guidance, direction, and work. He further provided a power point and reviewed highlights of his past three years' experiences and the successes of various impacts made including Aboriginal Education, district wide school calendar, environmental school, and school closures to name a few.

Trustee Clarkson further read an impactful story of the 'Power of a Teacher'.

Moved: Trustee Palis

Seconded: Trustee Rempel

THAT the Board receive the Annual Report of Past Chairperson.

CARRIED

D. RE-ADOPTION OF DISTRICT POLICY MANUAL

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board re-adopt the current School District Policy Manual for the period December 7, 2011 to November 30, 2014.

CARRIED

E. APPOINTMENT OF SIGNING AUTHORITIES

Moved: Trustee Marshall

Seconded: Trustee Carr

THAT the Board approve the signing authorities for the period 2011 – 2012 in the form circulated with the Agenda.

CARRIED

F. DISTRIBUTION OF TRUSTEE MATERIALS

The Secretary Treasurer referred to items handed out just prior to the meeting.

G. ADJOURNMENT

Moved: Trustee Carr

Seconded: Trustee Palis

THAT the meeting of the Board be adjourned at 4:54 p.m.

CARRIED

Mike Murray, Chairperson

Wayne Jefferson, Secretary Treasurer