

Wednesday, April 30, 2014
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

"I like the dreams of the future better than the history of the past" – Thomas Jefferson

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin)
 - ii. Donna Sargent, Chair, School District No. 38 (Richmond)
 - iii. Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
 - iv. Tina Last, Chair, School District No. 52 (Prince Rupert)
 - v. Marieze Tarr, Chair, School District No. 53 (Okanagan Similkameen)
 - vi. Sharel Warrington, Chair, School District No. 57 (Prince George)
 - vii. Peg Orcherton, Chair, School District No. 61 (Victoria)
 - viii. Peter Fassbender, Minister/Rob Wood, Deputy Minister
3. Ordering of Agenda
4. Invitation for Public Input to matters on the Agenda

B – CONFIRMATION OF MINUTES

1. April 9, 2014 ITEM 2

C – PRESENTATIONS/DELEGATIONS

D – CHAIR REPORT

E – DEFERRED ITEMS

F – TRUSTEE MOTIONS

G – CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - i. Late French Immersion Program ITEM 3
 - b) Deputy Superintendent
 - c) Secretary Treasurer
 - i. Preliminary Operating Budget 2014/15 ITEM 4
 - ii. Capital Bylaw No. 126758 – Annual Facility Grant ITEM 5

2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H – COMMITTEE BUSINESS

1. Committees of the Whole

- a) Finance
- b) Budget

5. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
 - i. Policy 2301: Role of the Board ITEM 6
 - ii. Policy 2302: Board Delegation of Authority ITEM 7
- c)
- d) District Student Advisory
- e) Education
- f) French Immersion Advisory
- g) Inclusive Education
- h) Round Table with Partner Groups

I – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

J – TRUSTEE REPORTS

- 1. BC School Trustees' Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items

K – OTHER BUSINESS

- a. Public Disclosure of Closed Meeting Business ITEM 8

L – ADJOURNMENT

To: Board of Education

From Board Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: April 30, 2014
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (*Information Item*)

- i. Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin)
- ii. Donna Sargent, Chair, School District No. 38 (Richmond)
- iii. Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- iv. Tina Last, Chair, School District No. 52 (Prince Rupert)
- v. Marieze Tarr, Chair, School District No. 53 (Okanagan Similkameen)
- vi. Sharel Warrington, Chair, School District No. 57 (Prince George)
- vii. Peg Orcherton, Chair, School District No. 61 (Victoria)
- viii. Peter Fassbender, Minister/Rob Wood, Deputy Minister

RECOMMENDATION

THAT the Board receive all correspondence for information.

3. ORDERING OF AGENDA (*Decision Item*)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

4. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA

Attachments



Board of Education of
School District No. 27 (Cariboo-Chilcotin)

P: 250.398.3833
F: 250.392.3600
350 Second Avenue N
Williams Lake, BC V2G 1Z9

01 April 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender:

The Board of Education of School District No. 27 (Cariboo-Chilcotin) is writing to you today in support of the BC School Trustees Association's Stability for Students Action Plan.

The goal of the Stability for Students Action Plan is to ensure immediate and long-term stability in the provision of educational programs for students in BC's public education system. Student success must not be compromised during or after the resolution of the BC Supreme Court ruling between the Province of British Columbia and the BC Teachers' Federation (BCTF).

The Board supports:

1. That there be no disruption to student programs or school and district configurations during the current school year as a result of the court ruling.
2. That resolution of class size and composition matters occurs at the provincial bargaining table.
3. If and when changes to current class size and composition are required, whether through negotiation, legislation or court ruling, that they be phased in so as to minimize disruption to students.
4. That any costs related to the changes to class size and composition be fully funded by the provincial government with no negative impact on current funding levels.

Thank you for your consideration.

Yours truly

FOR THE BOARD OF EDUCATION

Tanya Guenther
Chair

:can

Cc: BC Boards of Education (via BCSTA distribution)
SD27 Representative MLA's: Barnett, Oakes and Tegart

"Learning, Growing and Belonging Together"

April 22, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn. Prov. Govt.
Victoria, BC
V8W 9E2

Dear Minister Fassbender:

On behalf of the Board of Education (Richmond) - SD#38, I am writing this open letter to you to express our extreme dismay at the recent directive that school districts across the province will be required to share up to 50 per cent of the costs of major capital projects. This announcement sets a dangerous new precedent as the Ministry of Education has always been responsible for capital project costs in the past. It also abdicates responsibility for the continued safety of our school children. While cost sharing is an excellent political platform and sound bite, in this case it hides a multitude of faults, not the least of which is a misunderstanding of how the budget process works.

Firstly, we take great exception to the methodology used to determine the amount of "surplus cash" that is available to contribute to the cost sharing of capital projects. We have been informed by Ministry staff that Richmond has \$26 million in surplus funds. The \$26 million is made of three general sources, each of which we would like to address below:

1. Local Capital Reserve - \$11 million

The Local Capital Reserve is used to fund capital items that the Ministry does not provide funding for. In Richmond, we have made decisions over the years to actively plan for the capital requirements that we are responsible for. As a result, we have committed our Local Capital Reserve to fund technology (computers, iPads, network infrastructure, etc.) for both students and staff, facility improvements targeted for students with special needs and end of life replacement of our maintenance fleet. In fact, several million dollars are already tied up in lease agreements. These requirements are not going away and the savings that we have set aside to fund our areas of responsibility should not be considered "surplus".

2. Employee Future Benefits Liability - \$9 million

A liability is an amount that is owed now and that will be paid out in the future. The employee future benefits liability is accumulated as employees work at the school district, accruing pension benefits that will need to be paid out when they retire. These are very real amounts that will need to be compensated for in the future. How they can be classified as "surplus" defies all logic and prudent financial practice!

Board of Education:

Donna Sargent - Chairperson
Eric Yung - Vice Chairperson
Rod Belleza Kenny Chiu Norm Goldstein
Debbie Tablotney Grace Tsang

3. Accumulated Operating Surplus - \$6 million

Accumulated operating surplus is the only margin for error that districts have to ensure that they do not end up in an operating deficit. Funding levels have not increased as our cost base has increased, and this has resulted in all school districts walking a financial tightrope each year. \$6 million is 3 per cent of Richmond's annual operating budget which is barely sufficient to ensure that we are able to comply with the requirements of the School Act and not run an operating deficit. It cannot be considered surplus to district needs.

Secondly, there is no recognition of school districts like Richmond who have proactively entered into discussions with Ministry staff in regards to cost sharing of major projects. We have been consistent in our discussions with you and previous Ministers of Education, as well as with staff at the Ministry of Education and the public that we serve in Richmond. We have publicly expressed our intention to allocate the \$41 million in proceeds from the sale of the former Steveston Secondary School site to help offset the high costs of future land acquisition, in particular the site required for a school in Richmond City Centre. As co-governors of the provincial education system, we chose to partner with the Ministry to help fund the facilities that are needed for the students we serve. Our foresight and willingness to be team players is now being discarded in favour of compulsory participation in a program that discounts school board priorities.

Thirdly, the imposition of the cost sharing requirement on school districts has ignored the Trustee role in co-governance. The letter to our Superintendent from the Deputy Minister lays out an expectation that district priorities will need to be changed to accommodate the new directive. District priorities as determined by Boards of Education cannot be disregarded if the co-governance model is truly in place and respected by the government. Additionally, the Ministry has always had the responsibility to fund major capital projects, including seismic remediation. For that mandate to be changed, we would expect the Ministry to engage extensively with Trustees as well as the public, especially since Boards of Education have no real ability to raise money. Changes of such immense magnitude should not be made unilaterally.

Minister, we appreciate that you took the time to speak directly to us after the new directive was announced. We understand that the Ministry does not have sufficient money to meet their responsibility to fund major capital projects but the solution cannot be to raid the funds that we have set aside to meet our responsibilities. We are pleased to make the \$41 million from the sale of Steveston available for cost sharing of major projects in Richmond but we urge you to ensure that the sacrifices that we have made are not in vain.

Sincerely,



Donna Sargent, Chairperson
On Behalf of the Board of Education (Richmond)

Cc Richmond Board of Education
Superintendent of Schools
Secretary Treasurer
Richmond MLAs
BCSTA - For Distribution
Editor-The Richmond Review
Editor-Richmond News



BOARD OF EDUCATION

Delivered via e-mail: educ.minister@gov.bc.ca

April 17, 2014

Hon. Minister Peter Fassbender
Ministry of Education
Po Box 9045 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Fassbender:

RE: Cost Sharing of Capital Projects

It is with great concern that we write to you regarding your letter of March 31st to BCSTA regarding the proposed cost sharing of seismic upgrades and other capital projects.

On April 8th, 2014, the Board of Education of School District No. 46 (Sunshine Coast) passed a motion to write a letter expressing our extreme distress at your direction. School districts across the province are making difficult decisions every day to deliver high quality educational programs in an environment of rising costs and neutral funding. Trustees' decisions always put students first and on those occasions where there are any surplus funds, those funds are assigned back into priorities that enable the safety of students and the stability of essential programs to continue.

Deputy Minister Wood's letter of April 2nd to Superintendents on this matter is alarming to trustees and all of our community when he states: "Where boards of education may have previously designated funds for operating or capital priorities, these priorities will need to be reassessed. This may result in a board having to shift funds from a previously approved school district priority to a major capital project to be cost shared with government."

Minister, part of the long-standing agreement with government to co-govern the school system with local elected boards is that we stand by our commitments to each other. In a time of fiscal restraint, it is not respectful co-governance to change the rules in such a major way with no consultation or discussion. School districts had no knowledge of your intention to proceed with a policy change like this. The clearest way to express this is as a broken promise of the commitment to fund capital projects.

Many times you have referred to your government's commitment to balance the budget. We hope that you will be an advocate for education and co-governance at Treasury Board discussions. As you work toward the goal of a balanced budget, we are certain that no parent in any community wants the provincial budget to be balanced by putting their children at risk. Delaying seismic upgrades or reassigning board priorities is a cost borne by students, not the government.

Your new policy will weaken the strong education system in our province. It will bring greater instability in learning opportunities. We endorse all efforts by BCSTA to discourage you from proceeding in this way and want you to hear our collective voices on behalf of students and their families urging you to rescind this damaging policy.

Sincerely,



Betty Baxter
Board Chair

p.c. Board of Education of School District No. 46 (Sunshine Coast)
Patrick Bocking, Superintendent of Schools
Nicholas Weswick, Secretary-Treasurer
Nicholas Simons, MLA, Powell River-Sunshine Coast
All Boards of Education, via BCSTA

April 14, 2014

The Honourable Peter Fassbender
Parliament Buildings
Victoria, British Columbia
V8V 1X4

Dear Minister Fassbender:

Re: Education Funding

The Board of Education of School District No. 52 (Prince Rupert) passed a motion at its regular meeting on April 8, 2014 asking me to write you expressing our concerns around the current state of the education system in BC. Our board is troubled by the increasing financial pressure that has been put on local boards and is concerned with what the future may bring. We remain committed, however, to working with you to ensure the best possible outcome for each of the students in our district.

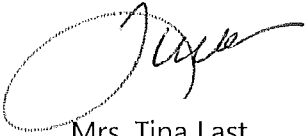
There are a significant number of cost pressures that local boards have had to address without any corresponding increase in funding. Most of these costs arise from matters that are beyond the control of local boards, including pension plan increases; benefit cost increases, including the Medical Services Plan; and the wage increase for support staff. The board has some ability to manager other cost increases, including utility costs and general inflation, but the lack of any increase in funding to recognize inflationary cost pressures makes it increasingly difficult to achieve a balanced budget.

Looking to the future, there is a great deal of uncertainty with respect to teacher labour relations. One aspect of this is related to the Griffin decision and its subsequent appeal. When our senior staff were asked to consider the implications of the potential implementation of the Griffin decision, the Board was alarmed to learn not just about the cost implications, but also how very different the staffing and operation of schools would be when compared with the current philosophy of student inclusion that has been embraced in our district.

In the broader context of bargaining a collective agreement with the BCTF, it is apparent that the parties remain far apart in their views of appropriate wages, class size and composition language, and most other matters on the table. It is our hope that continued good faith bargaining by both BCPSEA and BCTF will lead to the successful conclusion of a collective agreement that provides a fair and reasonable wage increase, recognition of the workload of teachers and a staffing model that will best meet the needs of all of our students.

However these issues are ultimately resolved, it is imperative that the cost implications of these matters be funded by the Ministry of Education. A failure to provide sufficient funding will have a significant impact on the ability of our district to continue to support innovative teaching practice and realize the potential of the BC Education Plan.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tina Last', written over a faint dotted line.

Mrs. Tina Last
Chair

cc: BCSTA
BCTF
MLA Jennifer Rice



634 – 6th Avenue East
Prince Rupert, B.C.
V8J 1X1
Tel: (250) 624 - 6717
Fax: (250) 624 -6517
<http://sd52.bc.ca>

April 14, 2014

The Honourable Peter Fassbender
Parliament Buildings
Victoria, British Columbia
V8V 1X4

Dear Minister Fassbender:

Re: Literacy Coordination

The Board of Education of School District No. 52 (Prince Rupert) is passionate in its support for the literacy coordination work of North Coast Literacy Now that is funded through Decoda Literacy Solutions. On behalf of the Board I am writing to thank you for the additional \$1,000,000 that has been provided to Decoda Literacy Solutions to support this ongoing work.

In my previous letters, dated October 16, 2013 and January 30, 2014 I have outlined the breadth of work that is supported in our Northern communities by the work of the local literacy coordinator. The vulnerability of so many of our students is a reflection of the literacy challenges of the community as a whole. It is very important that the programming provided by North Coast Literacy Now continue in order to help our students succeed.

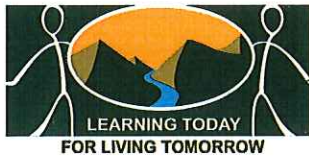
My board remains concerned that there is no commitment to ongoing funding for future years to support this essential work. We are asking for your strong and vocal support in Victoria for this funding to be approved in the budgets for 2014/15 and subsequent years.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Tina Last", written over a faint circular stamp.

Mrs. Tina Last
Chair

cc: BCSTA
Decoda Literacy Solutions
North Coast Literacy Now
MLA Jennifer Rice



SCHOOL DISTRICT NO. 53 (OKANAGAN SIMILKAMEEN)

Box 1770, 6161 Okanagan Street
Oliver BC V0H 1T0
Phone: 250-498-3481
Fax: 250-498-4070
Website: www.sd53.bc.ca

April 10, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Fassbender:

RE: Stability for Students Action Plan

At the March 12, 2014 regular meeting of the Board of Education of School District No. 53 (Okanagan Similkameen), the Board passed a motion to support the *Stability for Students Action Plan*.

Our Board urges you to work with the BCTF to ensure a new collective agreement prior to the beginning of the 2014/15 school year, and that costs related to changes in class size and composition are fully funded by the provincial government with no change to current funding.

We strongly believe that our students' education is paramount and respectfully call on your office to ensure it remains at the forefront during current bargaining.

Yours truly,

Marieze Tarr
Chairperson

- c Trustees, School District No. 53 (Okanagan Similkameen)
MLA Linda Larson, Boundary-Similkameen
BCSTA for all BC Boards of Education



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

March 3rd, 2014

The Honourable Christy Clark
Premier of British Columbia
PO Box 9041 Stn. Prov. Govt.
Victoria, B.C. V8W 9E1

The Honourable Peter Fassbender
Minister of Education
PO Box 9045, Stn. Prov. Govt.
Victoria B.C. V8W 9E2

Dear Premier Clark and Minister Fassbender:

The Board of Education School District 57 passed a motion at our public meeting of February 26th, that a letter be written "stating extreme disappointment that the 2014 budget did not prioritize or provide additional funding to public education or to address the needs of our vulnerable families".

While we understand the province's focus on economic growth, it is critical that government acknowledges the importance of our children's education and the welfare of families as an integral part of that economic growth.

It is a highly educated public and a strong public education system that will grow and sustain a healthy economy. This means ensuring our education system is properly and adequately funded and resourced. By continuing to download costs and flat-line the education budget as the cost to deliver quality public education grows, government is seriously impacting programs and services for the children in our schools.

Our district, our schools, our educators and support staff continue to do the best that can be done in these circumstances. We know our students can't wait. We know it is our responsibility to deliver a quality education in spite of the restraints imposed on us.


Over the past 13 years School District 57 has closed 25 schools, restructured our delivery of education and downsized administrative functions in order to ensure all available resources are directed to our students and to our classrooms. We have and will continue to place our students and their right to a quality education as our highest priority. We urge government to do the same.

Premier Clark, Minister Fassbender, we simply cannot leave this generation of students behind. For the BC Education plan to succeed, for schools to build on innovative practice that will move our education into the future and prepare our students for that future, education must be our highest priority.

The Board of Education for School District 57 urges you:

- to ensure the needs of our vulnerable families and their children are addressed;
- to ensure the k-12 public education system is properly funded and resourced;
- to ensure the work of our schools and our educators is supported by a government that places public education as its highest priority.

Sincerely,



Sharel Warrington, Chair
Board of Education, School District 57
Prince George, B.C.

Cc: Honorable Shirley Bond
MLA Mike Morris
MLA Rob Fleming, Education Critic
Prince George Teachers' Association
CUPE
PEA
P&VPA
District Parent Advisory Council
Boards of Education, BCSTA



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

March 4th 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045, Stn. Prov. Govt.
Victoria, B.C. V8W 9E2

Dear Minister Fassbender:

The Board of Education, School District 57 endorses the BCSTA Stability for Students Action Plan "to ensure immediate and long term stability in the provision of educational programs for students in BC's public education system". The board urges the government to:

- ensure that the resolution of class size and composition matters occurs at the provincial bargaining table
- continue bargaining in good faith to reach a mutually agreed upon collective agreement with the BCTF
- ensure that the resolutions of class size and composition matters are implemented in a way that minimizes disruptions to students.
- ensure that all costs related to a mutually agreed upon collective agreement and changes to class size and composition matters are fully funded by the provincial government with no negative impact on current funding levels.

Sincerely,

Sharel Warrington, Chair
Board of Education,
School District 57
Prince George, B.C.

Cc: Honorable Shirley Bond
MLA Mike Morris
MLA Rob Fleming, Education Critic
Prince George Teachers' Association
CUPE
PEA
P&VPA
District Parent Advisory Council
Boards of Education, BCSTA



BOARD OF EDUCATION

SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4106 FAX (250) 475-4112

April 15, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender:

RE: Capital/Seismic Project Capital Cost Sharing

As part of the cash management strategy introduced in Budget 2014 Deputy Minister Rob Wood, in a letter to Superintendents dated April 2, 2014, states "Where boards of education may have previously designated funds for operating or capital priorities, these priorities will need to be reassessed. This may result in a board having to shift funds from a previously approved school district priority to a major capital project to be cost shared with government."

The notion of shifting operating and capital funds from a previously approved school district priority to a major capital project restricts local school district fiscal flexibility, and decision making autonomy. With already tight provincial and school district resources, this could lead to capital projects being held in abeyance due to lack of funds and student safety will be compromised. As well, the possibility of so called 'surplus' funds no longer being available to meet commitments will lead to reductions in programs and supplies necessary for schools and students.

Our Board is dismayed that Boards have not been consulted with prior to this new cash management strategy being introduced. This approach does not speak well to the true intent of "our collaborative relationship in our co-governance education system" as stated by you in your March 31, 2014 letter to Teresa Rezanoff, President of the BC School Trustees Association. In fact, this new strategy appears short sighted in view of the impact on Boards' abilities to prudently manage both operating and capital monies, already a difficult task in light of continued restraint by Government in supporting Boards of Education to fulfill their duties to the students of this province.

In a Vancouver NEWS1130 article on April 7, 2014 you are quoted as saying "some school districts have extra cash that could help with capital projects" and cite Greater Victoria as having \$17 million available. This statement causes confusion for the public at a time when our school district is facing a deficit for the coming school year. Our Board would like to provide clarifying information with respect to the referenced \$17 million.

There is a distinction to be made between "surplus" cash which is unencumbered and cash committed but not yet spent. The accounting principles that must be followed when preparing the financial statements do not permit outstanding commitments of any kind at the end of the school year to be included in the expenditure total; however all revenue sources must be included. Consequently, the unspent amounts set aside to fund these commitments result in a positive cash position at the end of the school year. As reported in the Greater Victoria School District audited financial statements for the year ending June 30, 2013, the operating fund had an ending balance of \$17,350,653. The following explains what this money was committed for:

• Secondary, Middle and Elementary Student Supplies Funds	\$ 5,060,084 (Note A)
• Planned Budgeted Surplus to be used in 2013-2014	\$ 8,300,000 (Note B)
• Unspent Aboriginal Targeted Funding	\$ 222,299
• Collective Agreement Contractual Obligations (Pro-D)	\$ 115,582
• Department Carry Forward Funds for On-going Projects	\$ 793,067 (Note C)
• Unspent Grants Dedicated to Specific Purposes	\$ 1,097,251
• Outstanding Purchase Orders	<u>\$ 1,055,387 (Note D)</u>
Total Internally Restricted Funds	\$16,643,670
Total Unrestricted Funds	<u>\$ 706,983 (Note E)</u>
Total Operating Fund Ending Balance	<u>\$17,350,653</u>

Note A: To ensure the efficient utilization of school budgets, unspent funding at the school level at year end is carried forward into the next year's operating budget. This gives schools the opportunity to accumulate balances for new textbooks for curriculum changes; equipment replacement/improvements (eg. teaching kitchens, technology for use in the classroom, shop equipment); and also avoids "year-end buying frenzies".

Note B: In order to mitigate the budget reductions required to balance the 2013-2014 budget, the planned budget surplus was approved in the 2013-2014 Annual Budget Bylaw. This money is required to fund expenditures during the 2013-2014 school year, and is currently committed.

Note C: Department carry forward funding is earmarked to complete unfinished projects. For example, schools send requests to the Facilities Department to have work done at their schools. Funding to complete the work is transferred from the schools to the Facilities Department and is carried forward for any work that is not completed by June 30.

Note D: As at June 30, there are outstanding purchase orders for which goods and services have not been received. The budgeted funds for the commitment are carried forward to pay for the goods and services when they are received in the next school year.

Note E: The unrestricted funds were used to pay for the CUPE support staff increase in 2013-2014 as part of the Cooperative Gains Mandate.

We understand the reality of the global economic situation and the budget challenges that the Province and school districts continue to face.

The Greater Victoria Board of Education continually strives to maximize programs and services for students. Over the past ten years, this Board has closed schools, reduced staffing, cut discretionary budgets, participated in shared services initiatives and worked to develop additional sources of revenue. Our district is carrying a structural deficit of \$8.1 million for the 2014/2015 school year due to the impact of declining enrolment and the fact that funding increases provided by the Ministry have not kept pace with cost pressures. A key strategy for our board in minimizing the budget and service reductions required to balance the 2014/2015 budget is to apply any cost savings and additional revenues from the current year to help offset a portion of the funding shortfall; however, our Board is faced with difficult decisions to reduce the budget by \$1.8 million.

As can be seen from the above explanation, the school district does not have \$17 million available in the operating budget to contribute to the cost of capital projects. We ask that you revisit the suggested cash management strategy in collaboration with Boards of Education and the BC School Trustees Association.

Yours truly,



Peg Orchardton
Board Chair

Cc Board of Trustees

Sherri Bell, Superintendent of Schools
All BC Boards of Education, c/o BCSTA
Carole James, MLA Victoria-Beacon Hill
Rob Fleming, MLA Victoria-Swan Lake
Maurine Karagianis, MLA Esquimalt-Royal Roads
Dr. Andrew Weaver, MLA Oak Bay-Gordon Head
John Horgan, MLA Juan de Fuca
Lana Popham, MLA Saanich South
Victoria Confederation of Parent Advisory Councils
GVSD Unions and Associations
Media



April 11, 2014

Ref: 173790

It is our great pleasure to announce that Mike McKay has agreed to be a Strategic Advisor to the Minister working with the Ministry of Education and the sector on shared service governance and other opportunities to strengthen co-governance processes. With more than 30 years of experience in public education, Mike McKay is widely regarded as one of the most respected and talented educational leaders in British Columbia.

In addition to having taught at both elementary and secondary levels, beginning in the Interior and moving to other districts in B.C., he has served as a school and district administrator since 1986. He recently retired as superintendent of SD 36 (Surrey) and currently serves as Official Trustee for SD 79 (Cowichan Valley).

With his breadth of experience and relationships across the province, Mike is uniquely positioned to work with boards of education and district staff to strengthen shared governance structures, with particular attention to developing the governance approaches to help the K-12 sector pursue new opportunities for shared services. Mike's knowledge and experience will also benefit all parts of the education system in British Columbia.

As you know from your budget preparations, we remain in fiscally challenging times. That means we must redouble our efforts to reduce overhead through shared services and shared systems so we can redirect those savings into the classroom. This will be done in consultation with school districts and Mike is the ideal person to work with the ministry team.

Following the 2012 Deloitte Report, the Service Delivery Project has recommended changes to the way we do business in procurement, attendance support and labour litigation which will provide further annual savings. There's been a lot of progress from the Service Delivery Project, but to keep moving on all 14 opportunities will require new governance structures to help districts manage these shared services.

In a similar vein, Mike will also work with the sector to strengthen and refine governance process in other areas, to ensure we are working with common purpose on key goals like education transformation, learning outcomes, and skills training.

We both look forward to working with Mike to strengthen relationships across the sector and generate new savings that can be directed to B.C.'s classrooms.

Peter Fassbender
Minister

Rob Wood
Deputy Minister



ITEM 2

To: Board of Education

From: Board Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: April 30, 2014
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the April 9, 2014 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Acting Superintendent – Laurie Meston
Secretary Treasurer – Flavia Coughlan
Acting Assistant Superintendent – Shannon Derinzy
Acting Assistant Superintendent – David Vandergugten
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.
The Chair welcomed and thanked everyone for attending.

2. Correspondence

Moved: Trustee Rempel

Seconded: Trustee Clarkson

- Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
- Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- Dot Neary, Chair, School District No. 68 (Nanaimo-Ladysmith)
- Peter Coleman, Chair, School District No. 71 (Comox Valley)
- Eve Flynn, Vancouver Island School Trustees' Association
- Rob Wood, Deputy Minister

THAT the Board receive all correspondence for information.

CARRIED

3. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

Additions/Amendments:

Correspondence – Move correspondence from Rob Wood, Deputy Minister to Chair Report.
Addition of Press Release to Chair Report.

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda. The Chair explained that the difficulty of the budget process and clarified that there would be a public input meeting at Maple Ridge Secondary School on April 16th for delegations wishing to make presentations. He also clarified that delegations would be required to register for this meeting.

Ms. Macveigh raised a concern with the two week Spring Break schedule and loss of income for CUPE employees.

B. CONFIRMATION OF MINUTES

1. March 12, 2014 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the Minutes of the April 9, 2014 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS/DELEGATIONS

D. CHAIR REPORT

1. Letter from Rob Wood, Deputy Minister

Moved: Trustee Clarkson

Seconded: Trustee Palis

The Board Chair expressed concern at the Ministry of Education's change in policy on the cost sharing of capital projects. The following motions was proposed:

THAT the Board write a letter to the Ministry of Education after more information is received regarding the outcome of current meetings and copy this letter to the BC School Trustees' Association.

CARRIED

2. Press Release

The Board Chair presented information on a recent press release that was issued by the Board to the newspaper in order to highlight to the public the lack of provincial funding from the Ministry of Education.

E. DEFERRED ITEMS

F. TRUSTEE MOTIONS

G. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

i. Board of Education Public Board Meetings

Moved: Trustee Rempel

Seconded: Trustee Palis

The Secretary Treasurer reported that in order to allow the Board to conduct the Superintendent of Schools selection process, it is recommended that the Public Board meeting scheduled for May 14, 2014 and approved at the May 29, 2013 Public Board meeting, be canceled.

THAT the Board approves the cancelation of the Public Board meeting scheduled for May 14, 2014.

CARRIED

li. Proposed Preliminary Operating Budget 2014/15

Moved: Trustee Palis

Seconded: Trustee Nelson

The Secretary Treasurer presented the Proposed Preliminary Operating Budget 2014/15 covering budget background information, 2014/15 base operating budget, three year operating projections, opportunities for cost reduction and revenue generation and key dates.

Clarification was given on the use of the contingency reserves and provincial holdback allocations.

Trustee Palis questioned how the proposed elimination of the Career Planning Assistant positions will affect students.

Trustee Clarkson requested that the issue of transportation be thoroughly reviewed. It was confirmed that meetings will be held with parents of regular bus students and students with special needs to gather more information.

The Board Chair explained the key dates of the budget process including the public input meeting scheduled for April 16th, the final adoption of the Preliminary Operating Budget 2014/15 at the Public Board Meeting on April 30th and the Budget Bylaw on May 28th.

THAT the Board receive the Proposed Preliminary Operating Budget 2014/15 for information.

CARRIED

1. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

i. Strategic Facilities Review – Phase 1

Moved: Trustee Palis

Seconded: Trustee Nelson

The Secretary Treasurer presented the Strategic Facilities Review – Phase 1 and explained that additional information on each school was available on the newly created Facilities Review section on the School

District website. The Secretary Treasurer further explained that the Strategic Facilities Review and the input gathered through the consultation phase will form the School District Strategic Facilities Plan that the Board will adopt in the fall of 2014.

THAT the Board receive the Strategic Facilities Review, for information and further that the Board authorize the Secretary Treasurer to initiate the strategic facilities plan consultation process.

CARRIED

H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

Round Table with Partner Groups

Trustee Clarkson confirmed that the next meeting of the Round Table Partner Group would take place on May 20th, 2014. Trustee Palis and Trustee Carr expressed an interest in attending this meeting.

I. QUESTION PERIOD

Questions were asked on the use of the contingency reserve to offset the deficit, the overall reduction to clerical across the district, the reduction to the instructional support of 1 hour per day, and the loss of one week of pay at Spring Break. Clarification on the funding in British Columbia compared to other Provinces was requested and whether the results of the IT Review would be completed before the budget is approved on April 30th. Comments were made on the lack of proposed cuts to management, and the purchase of food in the district. The Secretary Treasurer confirmed that the presentation on the Proposed Preliminary Operating Budget 2014/15 would be available on the website.

J. TRUSTEE REPORTS

BC School Trustees' Association

The motions to the Annual General Meeting did not include any late motions. Motions will be discussed at the upcoming Annual General Meeting on April 24 – 27, 2014.

Social Planning Advisory

The closure of the Youth Safe House has been postponed until the end of September.

Tzu Chi Foundation

There is a celebration scheduled to take place at Hammond Elementary on May 21' 2014

Good News Items

Trustees reported on the grad transitions at Maple Ridge Secondary School, the Youth Philanthropy at Garibaldi Secondary School, the presentations to the Parent Advisory Groups, and the screening of the video "Found in the Forest".

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Nelson

THAT the meeting of the Board be adjourned at 7:48 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer

To: Board of Education

From: Acting Superintendent
Laurie Meston

Re: **LATE FRENCH IMMERSION PROGRAM**

Date: April 30th, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

Over the years the program has been offered at different elementary sites, enrolling students from the school itself as well as neighbouring schools.

Fairview Elementary	September 1985 - June 2009
Alexander Robinson Elementary	September 2000 – June 2003
Highland Park Elementary	September 2003 – June 2010
Golden Ears Elementary	2001 – present

In the last five years we have closed two of our Late French Immersion programs due to lack of enrolment.

Contributing factors include: declining enrolment, large French Immersion kindergarten registration as well as other programs of choice for grade 6 and 7 students (Cyberschool, one to one laptop, one to one iPad, Wheelhouse).

As in past years the district held an information evening for parents wishing to enroll their students in the Late French Immersion program. Information about the program and registration was placed in local newspapers, school newsletters and on the School District 42 website.

Registration for this year's program at Golden Ears began in late February. As of today, only 15 students have registered for this program of choice.

Golden Ears Elementary Grade 6 Late French Immersion:

September 2010	30 students
September 2011	28 students
September 2012	28 students
September 2013	27 students
September 2014	15 students

RECOMMENDATION:

THAT the Board approve the following recommendations:

That given the low number of students registered for the Late French Immersion program at Golden Ears Elementary, that the school district not offer a grade 6 Late French Immersion program, for the 2014-15 school year.

and Further:

That the grade 7 Late French Immersion Program continues to be offered at Golden Ears Elementary for September 2014.

and Further:

That the school district offers the opportunity for interested students to register for a Grade 6 Late French Immersion Program for September 2015 at Golden Ears Elementary.

and Further:

That should there be an insufficient number of students (less than 26) to offer a grade 6 Late French Immersion Program for September 2015, that the school district terminate the Late French Immersion program in School District 42.



ITEM 4

To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **PRELIMINARY OPERATING
BUDGET 2014/15**

Date: April 30, 2014
(Public Board Meeting)

Decision

To be distributed



ITEM 5

To: Board of Education

From: Flavia Coughlan,
Secretary Treasurer

Re: **CAPITAL BYLAW NO. 126758**
2014/15 ANNUAL FACILITY GRANT -
CAPITAL PORTION

Date: April 30, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On March 14, 2014 the Ministry of Education announced the 2014/15 Annual Facility Grant ("AFG") Funding. (Attachment A)

For 2014/15 School District No. 42 (Maple Ridge-Pitt Meadows) will receive \$2,389,659 as AFG funding.

The AFG funding provided by the Ministry of Education is intended for annual facility projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets.

There are two components to the AFG funding: a capital bylaw component and an operating component. School districts must provide the Ministry of Education with full 2014/15 AFG project and spending plans that include a list of all AFG projects and expenditures to be undertaken between April 1, 2014 and March 31, 2015. The proposed 2014/15 AFG project and spending plan for School District No. 42 is included in Attachment B.

The operating portion of the 2014/15 AFG funding is \$561,551 and will be distributed to school districts as targeted funding and reported as as Special Purposed Fund. A portion of the operating AFG for 2014/15 will be retained by the Ministry to continue funding the implementation of Capital Asset Management Services (\$44,051) and for PLNet contributions of \$156,380 respectively.

In order to access the balance of \$2,028,539 allocated to the Capital Portion of the 2014/15 Annual Facilities Grant the Board is required to adopt a standard Capital Bylaw. Capital Bylaw No. 126758 is included in Attachment C.

RECOMMENDATION:

THAT the Board pass Capital Project Bylaw No. 126758 – 2014/15 Annual Facility Grant – Capital Portion at this meeting with three (3) readings, unanimously.

THAT the Board pass Capital Project Bylaw No. 126758 – 2014/15 Annual Facility Grant – Capital Portion as read a first time.

THAT the Board pass Capital Project Bylaw No. 126758 – 2014/15 Annual Facility Grant – Capital Portion as read a second time.

THAT the Board pass Capital Project Bylaw No. 126758 – 2014/15 Annual Facility Grant – Capital Portion as read a third time.

Attachments.



March 14, 2014

VIA EMAIL

Ref: 173063

To: All Secretary-Treasurers
All School Districts

Re: 2014/15 Annual Facility Grant Funding

As advised in the Preliminary Funding Grants letter of March 14, 2014, the Ministry will provide an Annual Facility Grant (AFG) allocation of \$117.596 million in 2014/15 to fund maintenance and repairs in schools. This year the AFG funding allocation will be made up of \$25.496 million from the Ministry's operating budget and \$92.1 million from Government's capital funding allocation (see attached).

In 2014/15, \$2 million of the AFG allocation will be withheld from the operating portion to continue funding the Capital Asset Management Services (CAMS), down from \$3 million in previous years. School districts are expected to utilize the information in the CAMS database to help guide their AFG spending decisions. A further \$7.1 million will be withheld from operating to fund one-time costs associated with the PLNet upgrades referred to in Doug Stewart's letter of February 6, 2014; however, this is offset by a corresponding \$7.1 million increase in the capital allocation.

To comply with Treasury Board direction, school districts must provide the Ministry with full 2014/15 AFG project and spending plans. Specifically, each school district's plan will include a list of all AFG projects and expenditures expected to be undertaken between April 1, 2014, and March 31, 2015. School districts will receive an AFG spending plan template from their Planning Officer in the next couple of weeks, and are requested to submit their list of AFG projects and expenditures to their Planning Officer for Ministry confirmation by April 30, 2014. Please contact your Planning Officer if you have any questions regarding the AFG project and spending plan.

This year's AFG operating allocation of \$16.396 million (\$25.496 million less the CAMS and PLNet contributions) will be paid to school districts in one installment in July 2014. Each school district will be granted a single Certificate of Approval (COA) for its portion of the \$92.1 million capital allocation needed to complete the planned AFG projects. A standard capital bylaw using the project numbers provided in the attached table will be required prior to the issue of the COA. In accordance with Provincial Treasury policy, draws against the COA should not occur until capital project expenditures have been made.

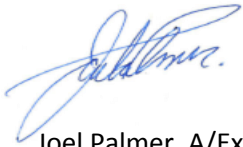
.../2

School districts are encouraged to again maximize all AFG spending for capital-related maintenance projects that meet the criteria for capitalization. All planned AFG projects must be completed by March 31, 2015, as COAs will expire on that date.

Each school district's AFG allocation is posted on the Ministry's capital website at:
<http://www.bced.gov.bc.ca/capitalplanning/resources/welcome.htm>

Thank you for your attention to the requirements around the allocation and use of AFG funding in support of the maintenance of BC's schools.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Joel Palmer', is positioned above the printed name.

Joel Palmer, A/Executive Director
Capital Management Branch

Attachment

pc: All Superintendents of Schools
Ministry Regional Directors
Ministry Planning Officers

2014/15 Annual Facility Grant Allocation

School District	Capital Project Number	2014/15 Total AFG	Capital Portion	Operating Portion	Withheld from Operating Portion		Net Capital Portion	Net Operating Portion	Total Allocation to Districts
					CAMS	PLNet			
5 Southeast Kootenay	126739	1,436,423	1,124,996	311,427	24,430	86,726	1,124,996	200,271	1,325,267
6 Rocky Mountain	126740	980,011	767,537	212,474	16,667	59,170	767,537	136,637	904,174
8 Kootenay Lake	126741	1,399,339	1,095,952	303,387	23,799	84,487	1,095,952	195,101	1,291,053
10 Arrow Lakes	126742	312,582	244,812	67,770	5,316	18,873	244,812	43,581	288,393
19 Revelstoke	126743	327,168	256,236	70,932	5,564	19,753	256,236	45,615	301,851
20 Kootenay-Columbia	126744	970,310	759,940	210,370	16,503	58,584	759,940	135,283	895,223
22 Vernon	126745	1,784,336	1,397,479	386,857	30,347	107,732	1,397,479	248,778	1,646,257
23 Central Okanagan	126746	3,930,688	3,078,486	852,202	66,851	237,321	3,078,486	548,030	3,626,516
27 Cariboo-Chilcotin	126747	1,560,304	1,222,019	338,285	26,537	94,206	1,222,019	217,542	1,439,561
28 Quesnel	126748	896,378	702,037	194,341	15,245	54,120	702,037	124,976	827,013
33 Chilliwack	126749	2,284,942	1,789,550	495,392	38,861	137,957	1,789,550	318,574	2,108,124
34 Abbotsford	126750	3,463,332	2,712,456	750,876	58,902	209,104	2,712,456	482,870	3,195,326
35 Langley	126751	3,404,297	2,666,220	738,077	57,898	205,539	2,666,220	474,640	3,140,860
36 Surrey	126752	11,821,971	9,258,881	2,563,090	201,061	713,768	9,258,881	1,648,261	10,907,142
37 Delta	126753	3,077,800	2,410,510	667,290	52,346	185,827	2,410,510	429,117	2,839,627
38 Richmond	126754	4,149,817	3,250,106	899,711	70,578	250,551	3,250,106	578,582	3,828,688
39 Vancouver	126755	11,201,126	8,772,640	2,428,486	190,503	676,284	8,772,640	1,561,699	10,334,339
40 New Westminster	126756	1,180,542	924,592	255,950	20,078	71,277	924,592	164,595	1,089,187
41 Burnaby	126757	4,659,318	3,649,144	1,010,174	79,243	281,313	3,649,144	649,618	4,298,762
42 Maple Ridge-Pitt Meadows	126758	2,590,090	2,028,539	561,551	44,051	156,380	2,028,539	361,120	2,389,659
43 Coquitlam	126759	5,703,822	4,467,191	1,236,631	97,007	344,376	4,467,191	795,248	5,262,439
44 North Vancouver	126760	3,134,503	2,454,920	679,583	53,310	189,250	2,454,920	437,023	2,891,943
45 West Vancouver	126761	1,338,252	1,048,109	290,143	22,760	80,799	1,048,109	186,584	1,234,693
46 Sunshine Coast	126762	983,925	770,603	213,322	16,734	59,406	770,603	137,182	907,785
47 Powell River	126763	615,266	481,872	133,394	10,464	37,148	481,872	85,782	567,654
48 Sea to Sky	126764	956,648	749,240	207,408	16,270	57,759	749,240	133,379	882,619
49 Central Coast	126765	301,761	236,337	65,424	5,132	18,219	236,337	42,073	278,410
50 Haida Gwaii	126766	552,504	432,717	119,787	9,397	33,358	432,717	77,032	509,749
51 Boundary	126767	567,315	444,317	122,998	9,649	34,252	444,317	79,097	523,414
52 Prince Rupert	126768	678,845	531,666	147,179	11,545	40,986	531,666	94,648	626,314
53 Okanagan Similkameen	126769	629,864	493,305	136,559	10,712	38,029	493,305	87,818	581,123
54 Bulkley Valley	126770	709,005	555,288	153,717	12,058	42,807	555,288	98,852	654,140
57 Prince George	126771	3,339,427	2,615,415	724,012	56,795	201,623	2,615,415	465,594	3,081,009
58 Nicola-Similkameen	126772	629,780	493,239	136,541	10,711	38,024	493,239	87,806	581,045
59 Peace River South	126773	1,430,107	1,120,049	310,058	24,322	86,345	1,120,049	199,391	1,319,440
60 Peace River North	126774	1,496,317	1,171,904	324,413	25,448	90,342	1,171,904	208,623	1,380,527
61 Greater Victoria	126775	4,055,452	3,176,200	879,252	68,973	244,854	3,176,200	565,425	3,741,625
62 Sooke	126776	1,685,758	1,320,273	365,485	28,670	101,780	1,320,273	235,035	1,555,308
63 Saanich	126777	1,530,603	1,198,757	331,846	26,032	92,412	1,198,757	213,402	1,412,159
64 Gulf Islands	126778	518,665	406,215	112,450	8,821	31,315	406,215	72,314	478,529
67 Okanagan Skaha	126779	1,343,680	1,052,360	291,320	22,853	81,127	1,052,360	187,340	1,239,700
68 Nanaimo-Ladysmith	126780	2,780,991	2,178,052	602,939	47,298	167,906	2,178,052	387,735	2,565,787
69 Qualicum	126781	997,728	781,413	216,315	16,969	60,239	781,413	139,107	920,520
70 Alberni	126782	1,059,920	830,122	229,798	18,027	63,994	830,122	147,777	977,899
71 Comox Valley	126783	1,753,896	1,373,638	380,258	29,829	105,894	1,373,638	244,535	1,618,173
72 Campbell River	126784	1,316,956	1,031,430	285,526	22,398	79,513	1,031,430	183,615	1,215,045
73 Kamloops/Thompson	126785	3,512,775	2,751,180	761,595	59,743	212,089	2,751,180	489,763	3,240,943
74 Gold Trail	126786	698,984	547,439	151,545	11,888	42,202	547,439	97,455	644,894
75 Mission	126787	1,248,812	978,060	270,752	21,239	75,399	978,060	174,114	1,152,174
78 Fraser-Cascade	126788	536,876	420,477	116,399	9,131	32,415	420,477	74,853	495,330
79 Cowichan Valley	126789	1,922,273	1,505,510	416,763	32,693	116,060	1,505,510	268,010	1,773,520
81 Fort Nelson	126790	323,381	253,270	70,111	5,500	19,525	253,270	45,086	298,356
82 Coast Mountains	126791	1,542,866	1,208,361	334,505	26,240	93,153	1,208,361	215,112	1,423,473
83 North Okanagan-Shuswap	126792	1,713,868	1,342,289	371,579	29,148	103,477	1,342,289	238,954	1,581,243
84 Vancouver Island West	126793	396,447	310,494	85,953	6,743	23,936	310,494	55,274	365,768
85 Vancouver Island North	126794	742,631	581,623	161,008	12,630	44,837	581,623	103,541	685,164
87 Stikine	126795	304,057	238,135	65,922	5,171	18,358	238,135	42,393	280,528
91 Nechako Lakes	126796	1,448,594	1,134,528	314,066	24,637	87,461	1,134,528	201,968	1,336,496
92 Nisga'a	126797	271,797	212,869	58,928	4,623	16,410	212,869	37,895	250,764
93 Conseil scolaire francophone	126798	1,390,462	1,089,000	301,462	23,648	83,951	1,089,000	193,863	1,282,863
Provincial Total		117,595,587	92,100,000	25,495,587	2,000,000	7,100,000	92,100,000	16,395,587	108,495,587

School District 42 Maple Ridge-Pitt Meadows

Annual Facilities Grant EXPENDITURE PLAN

Period: April 1, 2014 - March 31, 2015

	Project	Facility	Cost Estimate	Comments	Is this a VFA Requirement
1	Exterior Painting	Glenwood Elementary	15,000		No
2	Exterior Painting	Riverside Center	45,000		Yes
3	Exterior Painting	Harry Hooze Elementary	50,000		Yes
4	Exterior Painting	Alexander Robinson Elementary	30,000		Yes
5	Exterior Painting	Hammond Elementary	30,000		No
6	Misc. Exterior Painting	District Wide	40,230		Yes
7	Parking Lot and Play area lines	District Wide	15,000		Yes
8	Wall Carpet Removal	22 classrooms District wide	77,000		Yes
9	IT Infrastructure Network wiring	District Wide	80,000		Yes
10	Gym Floor Refinishing	District Wide	55,800		Yes
11	Gym floor resanding and painting	Maple Ridge Elementary	12,000		Yes
12	Shutters	District Office	36,210		Yes
13	Exterior Window Replacement	Pitt Meadows Sec	30,000		Yes
14	Ceiling replacement-Science Rooms	Garibaldi Secondary	19,829		No
15	Replace Gym Divider	Maple Ridge Sec & Pitt Meadows Sec	100,000		Yes
16	Roof Anchors	Maintenance	4,000		No
17	Exterior Wall replacement	Maple Ridge Elementary	6,000		Yes
18	Non-Structural Seismic Mitigation	District Wide	210,000		Yes
19	Roof Replacement-Sections	Thomas Haney/Whonnock/Yennadon	686,500		No
20	Flooring replacement	District/Maple Ridge Sec/LaityView/Westview Sec	47,100		Yes
21	Paving	Alexander Robinson/Maple Ridge Elementary/Maple Ridge Sec	51,600		No
22	HVAC Equipment Replacements	Maint/Westview Sec/Thomas Haney	371,500		Yes
23	Security Access Upgrades	District Wide	46,500		Yes
24	Fire panel Upgrade	2 elementary	24,000		Yes
25	Sprinkler Modifications	Garibaldi Secondary	3,000		No
26	Arc Analysis	Secondary's	40,000		No
27	Lighting Upgrades	PMSS/District Wide	118,500		Yes
28	Plumbing-Water line replacement & PRV	MRSS Annex/ARC/PMSS/PME/	31,000		Yes
29	Hazmat -Crawlspace Remediation	FVE/MRSS Annex/MRSS	80,000		No
30	Grounds-Site Drainage Projects	FVE/RSC/HHE/ARE/KCE/WHO/GAR	33,890		Yes
31					
32					
33					
34					
35					
36					
EXPENDITURE PLAN TOTAL			\$ 2,389,659		
2014/15 NET AFG ALLOCATION (excluding CAMS & PLNet)			\$ 2,389,659		
REMAINING AFG AVAILABLE			\$ -		

CAPITAL BYLAW NO. 126758
2013/14 Annual Facility Grant – Capital Portion

A BYLAW by the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126758

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$2,028,539 for Project No. 126758 is hereby adopted.
2. This Bylaw may be cited as School District No. 42 (Maple Ridge – Pitt Meadows) Capital Bylaw No.126758.

READ A FIRST TIME THE 30th DAY of April, 2014;

READ A SECOND TIME THE 30th DAY of April, 2014;

READ A THIRD TIME, PASSED AND ADOPTED 30th DAY of April, 2014



ITEM 6

To: Board of Education

From: Board Policy
Development Committee

Re: **POLICY 2301:**
ROLE OF THE BOARD

Date: April 30, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee has followed the appropriate consultation requirements as outlined within Policy 2500 and has at tonight's meeting brought forward for approval Policy 2301: Role of the Board.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board approve Policy: 2301 Role of the Board.

Attachment

SD 42 POLICY: 2301

ROLE OF THE BOARD

The Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) is governed by an elected Board of Education (“the Board”). The Board is comprised of seven locally elected trustees. Five trustees are elected from the District of Maple Ridge and two trustees are elected from the City of Pitt Meadows. Trustees are elected for a term prescribed in Section 35 of the School Act.

The Board’s general role is to foster the school district’s short and long term success and to govern the school district in accordance with the duties and responsibilities outlined in the School Act. In the discharge of its mandate, the Board oversees the affairs of the school district, supervises management, which is responsible for the day-to-day operations and, through the Superintendent and Chief Executive Officer (“the Superintendent”), sets the standards of organizational conduct.

In carrying out these duties, the Board’s role in formulation of policies, definition of broad strategic directions, making decisions that it is legally required to make and performance monitoring, is separate from the day-to-day management of the school district. This responsibility resides with the Superintendent who leads the school district in achieving board-approved directions and in turn recommends new initiatives to the Board.

The Superintendent and the Secretary Treasurer are the Board’s two corporate executive officers – together they guide implementation of all board decisions through the education and business services of the district. The Board as a collective entity shall interact primarily with the Superintendent and the Secretary Treasurer. Outside Board meetings, a trustee has no more authority than any individual from the community, except when that member has been delegated certain duties and powers by the Board. Individual trustees must not direct or interfere with the work of the Superintendent and individual staff members.

The Board provides leadership with specific responsibility to:

- Select, assess, compensate and (if necessary) replace the Superintendent and plan for Superintendent succession;
- Establish a vision and broad strategic priorities;
- Establish policies and approving bylaws;
- Ensure financial sustainability and the effective and efficient use of school district resources;
- Ensure compliance with legal and regulatory requirements;
- Monitor the school district’s performance against agreed goals and objectives;
- Establish and maintain relationships with all levels of government, partner and community groups;
- All other specific responsibilities outlined in the School Act, Regulations and related Ministerial Orders.

APPROVED:



ITEM 7

To: Board of Education

From: Board Policy
Development Committee

Re: **POLICY 2302:**
BOARD DELEGATION OF AUTHORITY

Date: April 30, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee has followed the appropriate consultation requirements as outlined within Policy 2500 and has at tonight's meeting brought forward for approval Policy 2302: Board Delegation of Authority.

RECOMMENDATION:

IT IS RECOMMENDED THAT the Board approve Policy: 2302 Board Delegation of Authority.

Attachment



SD 42 POLICY: 2302

BOARD DELEGATION OF AUTHORITY

The School Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or exercise any power that the Board may do, or is required to do or exercise, except those matters which are outlined in this policy or which, in accordance with provincial legislation, cannot be delegated.

Notwithstanding the above, the Board also reserves to itself the authority to make decisions on specific matters requiring Board approval in accordance with Board policies. Further, the Board requires that any new provincial, regional or local strategic initiatives must be initially brought to the Board for discussion and determination of decision making authority.

In the absence of Board policy in cases where an immediate administrative response is required the Superintendent will:

1. If time permits, consult with the Board Chair.
2. Inform the Board as soon as is practicable and at the next regular meeting of the action taken and the nature of the emergent issue and where warranted, the need for policy in the event of future occurrences.
3. The action must be taken with regard for the intention of the Board's strategic direction.

APPROVED:

Legal Reference: Section 65, 85, School Act



ITEM 8

RECORD

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

March 12, 2014

Call to Order
Motion of Exclusion
Ordering of Agenda
Confirmation of Minutes – February 26, 2014
Secretary Treasurer Decision Item
Superintendent Decision Item
Superintendent Information Item
Committee Business
Adjournment

Meeting called to order at 11:45 a.m.
Approved
Approved as circulated
Approved as circulated
Approved
Approved
Received for information - conflict
Received for information
Adjourned at 12:48 p.m.