



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, April 26, 2023 (6:00 PM)
Board Room, DEO**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Elaine Yamamoto
Vice-Chairperson – Kim Dumore
Trustee – Hudson Campbell
Trustee – Mike Murray
Trustee – Gabe Liosis
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Cheryl Schwarz
Assistant Secretary Treasurer – Richard Rennie
Senior Manager, Communications – Irena Pochop
Executive Coordinator – Karen Yoxall

A. OPENING PROCEDURES

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

3. Observe one minute of silence

The Chairperson recognized April 28, 2023, as the National Day of Mourning for workers killed or injured on the job and asked participants to observe a minute of silence.

4. Correspondence

5. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

Trustee Campbell declared a conflict of interest regarding Education Assistant related items in the 2023/24 Preliminary Budget.

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on April 26, 2023.

No public input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the April 12, 2023, Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports

a) Budget

i. Preliminary Budget 2023/24

The Superintendent and the Secretary Treasurer presented the Preliminary Budget 2023/24 and reported that the budget was based upon the Proposed Preliminary Budget 2023/24 and incorporates feedback received through the budget engagement process.

The Chairperson invited trustees to provide feedback on the Preliminary Budget 2022/23.

Moved/Seconded

1. THAT the Board approve the following preliminary budget changes for 2023/24 for implementation:
 - a. the appropriation of \$870,000 of 2022/23 operating surplus to assist with funding the 2023/24 operating budget;
 - b. that the instructional bank be topped up by \$820,000 on a one-time basis to support the allocation of education assistant and co-teaching staffing as needs emerge; and
 - c. that \$50,000 be allocated on a one-time basis to support training for education assistant staff.

CARRIED

Moved/Seconded

2. THAT the Board approve the following:
 - a. the appropriation of \$210,220 of 2022/23 operating surplus to assist with funding the 2023/24 operating budget;
 - b. the transfer of \$1,071,082 from the operating fund to the Local Capital fund for the following purposes: childcare capital (\$52,670), IT capital plan (\$839,539), facilities equipment and vehicles (\$178,873); and that
 - c. for the next four years any available operating surplus be transferred to local capital to be allocated in accordance with the priority funding list noted below:
 - i. Contingency Reserve for Local Capital – maintain a minimum of 1% of budgeted operating expenditures (\$2.01 M);
 - ii. New Classroom Setup – increase from a current maximum allocation of \$2.71 M to \$4.11 M;
 - iii. Sustainability Upgrades – decrease to a maximum allocation of \$0.61 M; and
 - iv. Other Facilities Renewal – increase to a maximum allocation of \$2.0 M;

AND FURTHER;

THAT the Board approve the preliminary budget changes for 2023/24 as outlined in the Preliminary Budget 2023/24 for implementation.

CARRIED

b) Finance

- i. Financial Statements for the Quarter Ended March 31, 2023

Moved/Seconded

The Secretary Treasurer reported that the Financial Statements for the Quarter Ended March 31, 2023, are presented to the Board for approval at the recommendation of the Finance Committee of the Whole.

The Secretary Treasurer provided an overview of major variances from budget.

THAT the Board approve the financial statements for the quarter ended March 31, 2023.

CARRIED

- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

Moved/Seconded

The Superintendent provided an overview of the plans for the cəsqənelə Elementary house post.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer

- a) Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care

Moved/Seconded

The Secretary Treasurer reported that Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care outlines the guidelines for the use of school facilities and grounds for licensed child care programs.

THAT the Board receive for information Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

Ridge Meadows Overdose Community Action Team

Trustee Dumore reported on the June 24, 2023, Men's Mental Health Show n Shine.

J. QUESTION PERIOD

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 6:55 p.m.



Elaine Yamamoto, Chairperson



Flavia Coughlan, Secretary Treasurer

