



SD 42 PROCEDURE: 5400.2 – STUDENTS WITH SPECIAL NEEDS TRANSPORTATION REGISTRATION

GUIDING PRINCIPLES:

1. Student transportation will be made available to students as defined in Policy 5400 – Transportation of Students with Special Needs.
2. Transportation Fees for Students with Special Needs are:
 - First Child \$315
 - Second Child \$315
 - Third Child + \$100

TRANSPORTATION SERVICES REGISTRATION ADMINISTRATION

1. Every year a transportation application period shall be established and communicated by the Secretary Treasurer or Designate.
2. Parents or guardians are required to apply for transportation service for their children on every year during the transportation application period in a manner prescribed by the Secretary Treasurer or Designate.
3. At the end of the transportation application period the Manager of Transportation shall establish draft route rosters and ensure sufficient buses are allocated to support all students registered for transportation services for the year.
4. Once the bus routes and master rosters are finalized parents of registered students are notified of the student’s route number and the bus route.
5. Applications received outside the transportation application period shall only be considered if there is seating space available on existing bus routes.

TRANSPORTATION FOR STUDENTS WITH SPECIAL NEEDS PROCESS FOR 2021/22:

Application Period	<i>May 13, 2021 to June 30, 2021</i>
Routes and Rosters Confirmation	<i>August 31, 2021</i>
Last Day for Payment of Fees <i>(if applicable)</i>	<i>August 15, 2021</i>
