



SD 42 POLICY: 3201

ROLE OF THE SUPERINTENDENT OF SCHOOLS

The Superintendent of Schools ("Superintendent") is the chief executive officer of the Board of Education ("Board") and is responsible for carrying out the Board's objectives, administering its policies and providing leadership in organizational and educational administration and instructional practice in the school district. The Superintendent is also responsible for ensuring compliance with the [School Act](#), Regulations and related Ministerial Orders.

The Board delegates to the Superintendent responsibility for overall administration of the school district. All Board authority delegated to the staff of the school district is delegated through the Superintendent.

The Board shall maintain a current comprehensive and clear job description for the Superintendent position that is consistent with the provisions of the School Act, Regulations and related Ministerial Orders and outlines the specific areas of responsibility for this position.

The Board shall develop appropriate performance expectations and have a formal process in place to evaluate the Superintendent's performance.

The Superintendent reports to the whole Board. No single trustee, not even the Chairperson, has the authority to direct the Superintendent or other staff.

APPROVED: April 30, 2014

UPDATED: October 18, 2023

Legal References: Section 22 of the School Act, Section 6 of the School Regulation