



**MINUTES OF THE  
PUBLIC BOARD OF EDUCATION MEETING  
Wednesday, April 30, 2025 (6:00 PM)  
Rotunda, Thomas Haney Secondary  
School  
23000-116 Avenue  
Maple Ridge, B.C. V2X 0T8**

---

**IN ATTENDANCE:**

Chairperson – Elaine Yamamoto  
Vice Chairperson – Kim Dumore  
Trustee – Hudson Campbell  
Trustee – Gabriel Liosis  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Katie Sullivan

Superintendent – Teresa Downs  
Secretary Treasurer – Richard Rennie  
Deputy Superintendent – Cheryl Schwarz  
Assistant Secretary Treasurer – Iris Mo  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Rebecca Lyle

**GUEST:**

James Kao, Principal, DA Architects  
Louie Girotto, Director, Facilities  
Nicole McKenzie, Principal, Environmental School  
Michael Scarcella, Director, Learning Services

**A. OPENING PROCEDURES**

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The Chairperson called the Public Board meeting to order at 6:03pm. The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

4. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as presented.

**CARRIED**

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30pm on April 30, 2025.

Public Input was received on agenda Item #4 in relation to the 2025/26 Preliminary Budget on topics including transportation, the band program, and staffing.

All Trustees confirmed they received the input and had a chance to review it.

6. Approval of Minutes

**Moved/Seconded**

THAT the Minutes of the April 16, 2025, Public Board Meeting be approved as presented.

**CARRIED**

**B. DELEGATIONS**

**C. PRESENTATIONS**

1. Design Plans for Prefabricated Additions to Golden Ears Elementary and Blue Mountain Elementary

The Director, Facilities and external consultant, James Kao, Principal, DA Architects presented on the design plans for the upcoming prefabricated additions to Golden Ears Elementary and Blue Mountain Elementary.

**Moved/Seconded**

THAT the Board receive for information the presentation on the Design Plans for Prefabricated Additions to Golden Ears Elementary and Blue Mountain Elementary.

**CARRIED**

**D. DEFERRED ITEMS**

**E. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools

a) Naming of Environmental School

The Superintendent of Schools provided the Board with the background of the school name and the Environmental School Principal, Nicole McKenzie, provided a presentation on the proposed new name for the school. The process was conducted in alignment with Policy 6600: Naming of School District Facilities.

**Moved/Seconded**

THAT the Board of Education approve the school name of ci:tməx<sup>w</sup> Environmental Community.

**CARRIED**

3. Secretary Treasurer

a) 2025/26 Preliminary Budget Changes and Annual Budget Bylaw

The Secretary Treasurer presented the Proposed Preliminary Budget 2025/26 dated April 30, 2025 and reported that it is based upon the Proposed Preliminary Budget 2025/26 dated April 16, 2025 and incorporates feedback received through the budget engagement process.

The Secretary Treasurer further reported that the Annual Budget Bylaw for 2025/26 was prepared in accordance with Public Sector Accounting Standards and incorporates the budget balancing proposals as outlined in the Proposed Preliminary Budget for 2025/26 dated April 30, 2025 for the operating, special purpose, and capital funds.

Trustee Campbell declared a conflict of interest on proposed budget changes impacting education assistants staffing, noting that a member of their family is an education assistant, and did not participate in the first of four motions that follow.

The Chairperson invited trustees to provide feedback on the Preliminary Budget for 2025/26.

**Moved/Seconded**

1. THAT the Board approve the following preliminary budget changes for 2025/26 for implementation:
  - a. the 4.13 FTE of temporary education assistant staffing for kindergarten transition be discontinued for ongoing budget savings of \$234,888 and in favour of utilizing full-time EA positions to support students requiring ongoing assistance, and
  - b. the ongoing instructional staffing bank be reduced by \$1,004,265 for a budget saving and structural deficit reduction.

**CARRIED**

**Moved/Seconded**

2. THAT the Board approve the following:
  - a. the appropriation of \$119,072 of 2024/25 operating surplus to assist with funding the 2025/26 operating budget;
  - b. the transfer of \$1,058,185 from the Operating Fund to the Local Capital fund for the following purposes: childcare capital (\$62,750), IT capital plan (\$851,039), facilities equipment and vehicles (\$144,396); and
  - c. that any additional available operating surplus from 2024/25 be transferred to the Local Capital fund and allocated as follows:
    1. First, to top up the contingency reserve held in local capital to 1.25% of budgeted operating expenses for 2025/26 (an increase of \$0.58M);
    2. Second, to increase the facilities equipment and vehicle capital plan by up to \$0.53M;
    3. Third, to increase new temporary classrooms by up to \$0.84M;
    4. Finally, any remaining available operating surplus be allocated as follows:
      - 50% to the IT capital plan,
      - 25% to other facilities renewal, and
      - 25% as a further contribution to the facilities equipment and vehicle capital plan;

AND FURTHER THAT the Board approve the preliminary budget changes for 2025/26 as outlined in the Preliminary Budget 2025/26 for implementation and incorporation in the 2025/26 Annual Budget Bylaw.

**CARRIED**

**Moved/Seconded**

3. THAT the School District No. 42 (Maple Ridge – Pitt Meadows) Annual Budget Bylaw for the fiscal year 2025/2026 in the amount of \$264,391,495 be given three (3) readings at this meeting. (vote must be unanimous)

**CARRIED UNANIMOUSLY**

**Moved/Seconded**

4. THAT the School District No. 42 (Maple Ridge – Pitt Meadows) Annual Budget Bylaw for the fiscal year 2025/2026 be given first reading on this 30<sup>th</sup> day of April, 2025.

**CARRIED**

**Moved/Seconded**

5. THAT the School District No. 42 (Maple Ridge – Pitt Meadows) Annual Budget Bylaw for the fiscal year 2025/2026 be given second reading on this 30<sup>th</sup> day of April, 2025.

**CARRIED**

**Moved/Seconded**

6. THAT the School District No. 42 (Maple Ridge – Pitt Meadows) Annual Budget Bylaw for the fiscal year 2025/2026 be given a third reading, passed and adopted on this 30th day of April, 2025.

**CARRIED**

4. Board Committees and Advisory Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development
- d) Education Advisory
- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

5. Indigenous Education Council

**F. INFORMATION ITEMS**

1. Chairperson

- a) Chairperson's Update

The Chairperson provided the Board with a verbal update on advocacy efforts related to CommunityLINK called on the community to join trustees in advocating for increased CommunityLINK funding.

**Moved/Seconded**

THAT the Board receive the Chairperson's Update, for information.

**CARRIED**

- b) Trustee Appointments to Committees and Community Liaison Groups

The Chairperson provided the Board with an updated list of Trustee Appointments to Committees and Community Liaison Groups for the period ending November 2025, reflecting a recent change in appointments to the Board Policy Development Committee.

**Moved/Seconded**

THAT the Board receive for information the updated list of Trustee Appointments to Committees and Community Liaison Groups for the period ending November 2025.

**CARRIED**

2. Superintendent of Schools

- a) Superintendent's Update

The Superintendent provided the Board with a presentation on Artificial Intelligence: A Year of Learning and outlined the district's plan to begin a dedicated year of learning, starting May 14, 2025 and shared the three foundational documents that the district has developed; AI Guidelines, a Learner Integrity Statement, and a Draft Indigenous Knowledge Protocol.

**Moved/Seconded**

THAT the Board receive the Superintendent's Update, for information.

**CARRIED**

4. Board Committees and Advisory Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development
- d) Education Advisory
- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

5. Indigenous Education Council

**G. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

**H. TRUSTEE REPORTS**

**I. QUESTION PERIOD**

Questions were received and answered on topics of budget changes and considerations including transportation, staffing, the elementary band program, child and youth care workers, one-time items in the budget, district education office staffing, and clerical staffing.

**J. OTHER BUSINESS**

**K. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board Meeting adjourned at 8:12pm.



Elaine Yamamoto, Chairperson



Richard Rennie, Secretary Treasurer