



**MINUTES OF THE  
PUBLIC BOARD OF EDUCATION MEETING  
Wednesday, April 16, 2025 (6:00 PM)  
Boardroom, District Education Office**

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**IN ATTENDANCE:**

Chairperson – Elaine Yamamoto  
Vice Chairperson – Kim Dumore  
Trustee – Hudson Campbell  
Trustee – Gabriel Liosis  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Katie Sullivan

Superintendent – Teresa Downs  
Secretary Treasurer – Richard Rennie  
Assistant Secretary Treasurer – Iris Mo  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Rebecca Lyle

**ABSENT:**

Deputy Superintendent – Cheryl Schwarz

**GUEST:**

Dale Hardy, volunteer delegate, New Westminster & District Labour Council  
Louie Giroto, Director, Facilities

**A. OPENING PROCEDURES**

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The Chairperson called the Public Board meeting to order at 6:01pm.

The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

- Letter to Board Chair from Min. Herbert (BC Summer and Winter Games)

**Moved/Seconded**

THAT the Board receive the correspondence, for information.

**CARRIED**

4. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as presented.

**CARRIED**

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30pm on April 16, 2025.

No public input was received.

6. Approval of Minutes

**Moved/Seconded**

THAT the Minutes of the March 5, 2025, Public Board Meeting be approved as presented.

**CARRIED**

**B. DELEGATIONS**

1. 2025 National Day of Mourning

A volunteer delegate with the New Westminster & District Labour Council (NWDLC), Dale Hardy, recognized April 28, 2025, as the National Day of Mourning for workers killed or injured on the job.

**Moved/Seconded**

THAT the Board receive for information the presentation on the 2025 National Day of Mourning.

**CARRIED**

**C. PRESENTATIONS**

Proposed Preliminary Budget for 2025/26

The Secretary Treasurer and Superintendent presented the Proposed Preliminary Budget for 2025/26 with highlights on the budget process and timeline, student enrolment and staffing trends, funding from the Ministry of Education and Child Care, base operating budget projections, proposed budget changes, and budget consultation.

Discussion ensued on the Proposed Preliminary Budget 2025/26.

**Moved/Seconded**

THAT the Board receive the Proposed Preliminary Budget for 2025/26 for information and initiation of the public consultation process.

**CARRIED**

**D. DEFERRED ITEMS**

**E. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

a) Capital Plan Bylaw for 2025/26

The Secretary Treasurer reported that in order to access funding for the capital projects included in the Ministry Response Letter and in accordance with the Ministry of Education and Child Care procedures regarding capital bylaws, the Board must adopt a single Capital Bylaw.

**Moved/Seconded**

- (1) THAT the Capital Bylaw No. 2025/26-CPSD42-01 be given three (3) readings at this meeting. (vote must be unanimous)

**CARRIED UNANIMOUSLY**

**Moved/Seconded**

- (2) THAT the Capital Bylaw No. 2025/26-CPSD42-01 be given first reading.

**CARRIED**

**Moved/Seconded**

- (2) THAT the Capital Bylaw No. 2025/26-CPSD42-01 be given a second reading.

**CARRIED**

**Moved/Seconded**

- (2) THAT the Capital Bylaw No. 2025/26-CPSD42-01 be given a third reading, passed and adopted on this 16<sup>th</sup> day of April 2025.

**CARRIED**

a) Annual Facilities Grant Spending Plan for 2025/26

The Secretary Treasurer reported that school districts must provide the Ministry of Education and Child Care with a 2025/26 Annual Facility Grant (AFG) Spending Plan that includes a list of all AFG projects and expenditures to be undertaken from April 1, 2025, to March 31, 2026. The Director, Facilities, provided an overview of how the funds may be spent as noted in the memorandum.

**Moved/Seconded**

THAT the Board approve the Annual Facility Grant Spending Plan for 2025/26 and authorize the Secretary Treasurer to submit it to the Ministry of Education and Child Care.

**CARRIED**

4. Board Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development

i. Policies and Bylaw for Approval

The Secretary Treasurer reported that no feedback was received during the consultation process for policies 4204: Accumulated Surplus, 5400: Student Transportation Provided by the Board, 7230: Personal Full-Time Leave of Absence, new policy 9550: Process for Raising Concerns, and Bylaw: Board of Education Appeal Policy and Procedures.

Feedback was received and minor revisions were made to policies 7201: Recruitment and Selection of District Leadership Personnel, 7610: Compensation Administration for Excluded Employees, and 7810: Performance Evaluation for Excluded Employees.

Feedback was received on policy 6530: Environmental Sustainability and will be returned to the Committee for discussion before bringing back to the Board for approval.

**Moved/Seconded**

(1) THAT the Board approve new policy 9550: Process for Raising Concerns, and the following updated policies:

- 4204: Accumulated Surplus
- 5400: Student Transportation Provided by the Board
- 7201: Recruitment and Selection of District Leadership Personnel
- 7230: Personal Full-Time Leave of Absence
- 7610: Compensation Administration for Excluded Employees
- 7810: Performance Evaluation for Excluded Employees

**CARRIED**

**Moved/Seconded**

(2) THAT the Board approve Board of Education Appeal Policy and Procedures Bylaw (vote must be unanimous)

**CARRIED UNANIMOUSLY**

**Moved/Seconded**

(3) THAT the Board of Education Appeal Policy and Procedures Bylaw be given first reading.

**CARRIED**

**Moved/Seconded**

(4) THAT the Board of Education Appeal Policy and Procedures Bylaw be given a second reading.

**CARRIED**

**Moved/Seconded**

(5) THAT the Board of Education Appeal Policy and Procedures Bylaw be given a third reading, passed and adopted on this 16<sup>th</sup> day of April 2025.

**CARRIED**

- d) Education Advisory
- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

5. Indigenous Education Council

**F. INFORMATION ITEMS**

1. Chairperson

- a) Chairperson's Update

The Chairperson provided the board with a verbal update on CommunityLINK & Equity of Opportunity funding advocacy and shared that the Maple Ridge – Pitt Meadows School District receives the lowest per-student funding in the province for Community LINK and Equity of Opportunity grants combined.

Discussion ensued that the current allocation formula continues to be inequitable across the province.

**Moved/Seconded**

THAT the Chairperson, in consultation with the Board, pursue further advocacy efforts for a more equitable funding model.

**CARRIED**

**Moved/Seconded**

THAT the Board receive the Chairperson's Update, for information.

**CARRIED**

2. Superintendent of Schools

a) Superintendent's Update

The Superintendent provided the Board with a verbal update on Relief Teachers and also updated the Board on the Secondary Schedule Public Engagement process that launched on April 14, 2025.

**Moved/Seconded**

THAT the Board receive the Superintendent's Update, for information.

**CARRIED**

3. Secretary Treasurer

a) Secretary Treasurer's Update

The Secretary Treasurer provided the Board with an update on the National School Food Program funding. Secretary Treasurer Rennie shared that the district will receive \$211,000 in 2024/25 from the National School Food Program, which complements Feeding Futures funding. He further explained that the amount is based on each school's socioeconomic index and that the spending criteria is similar to Feeding Futures funding with some exceptions.

**Moved/Seconded**

THAT the Board receive the Secretary Treasurer's Update, for information.

**CARRIED**

4. Board Committees and Advisory Committee Reports

- a) Finance
- b) Facilities Planning
- c) Board Policy Development

ii. Policies for Consultation

The Secretary Treasurer reported that the Board Policy Development Committee met, reviewed, and is proposing updates to the following policies outlined in the agenda package: 2400: Board Meeting Proceedings, 2915: Board Chairperson, Elections, Role and Responsibilities, 2918: Vice-Chairperson, Elections, Role and Responsibilities, and 7100: Employee Standards of Conduct (new policy). The Committee is also proposing that policies 7213: Conflict of Interest, and 7220: Dangerous Weapons be retired on approval of proposed new policy 7100: Employee Standards of Conduct. Input from education partners and the public is invited from April 17 to noon on May 28, 2025. The Board Policy Development Committee will review all the input received before the proposed policies are presented to the Board for approval on June 18, 2025.

**Moved/Seconded**

THAT the Board receive the following policies for information and continuation of the consultation process:

- Draft updates to policy 2400: School Board Meeting Proceedings
- Draft updates to policy 2915: Board Chairperson, Elections, Role and Responsibilities
- Draft updates to policy 2918: Vice-Chairperson, Elections, Role and Responsibilities
- Draft new policy 7100: Employee Standards of Conduct
- Proposal to retire policy 7213: Conflict of Interest – District Staff
- Proposal to retire policy 7220: Dangerous Weapons

**CARRIED**

d) Education Advisory

i. Receiving Minutes of Meeting

**Moved/Seconded**

THAT the Board receive the Education Advisory Committee minutes for the meeting held on April 9, 2025, for information.

**CARRIED**

- e) Indigenous Education Community Gathering
- f) Accessibility Advisory

i. Receiving Minutes of Meeting

**Moved/Seconded**

THAT the Board receive the Accessibility Advisory Committee minutes for the meeting held on February 7, 2025, for information.

**CARRIED**

5. Indigenous Education Council

**G. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

**H. TRUSTEE REPORTS**

District Parent Advisory Council

Chairperson Yamamoto reported on the March 13, 2025 meeting and highlighted the DPAC awards night that took place at Garibaldi Secondary school.

**I. QUESTION PERIOD**

One question was received and answered on the following topics:

- HVAC staffing vacancies, wages, and contractor costs

**J. OTHER BUSINESS**

**K. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board Meeting adjourned at 8:34pm.



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Elaine Yamamoto, Chairperson



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Richard Rennie, Secretary Treasurer