



MINUTES OF THE PUBLIC BOARD OF EDUCATION MEETING Wednesday, May 1, 2024 (6:00 PM) Boardroom, District Education Office

IN ATTENDANCE:

Chairperson – Elaine Yamamoto
Vice Chairperson – Kim Dumore
Trustee – Hudson Campbell
Trustee – Gabriel Liosis
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Katie Sullivan

Superintendent – Teresa Downs
Secretary Treasurer – Richard Rennie
Deputy Superintendent – Cheryl Schwarz
Assistant Secretary Treasurer – Iris Mo
Senior Manager, Communications – Irena Pochop
Executive Coordinator – Rebecca Lyle

A. OPENING PROCEDURES

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The Chairperson called the Public Board meeting to order at 6:02pm.

The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

4. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30pm on May 1, 2024.

No Public Input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the April 17, 2024, Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS**D. DELEGATIONS****E. DEFERRED ITEMS****F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

a) 2024/25 Preliminary Budget Changes and Annual Budget Bylaw

The Secretary Treasurer presented the Proposed Preliminary Budget 2024/25 dated May 1, 2024 and reported that it is based upon the Proposed Preliminary Budget 2024/25 dated April 17, 2024 and incorporates feedback received through the budget engagement process.

The Secretary Treasurer further reported that the Annual Budget Bylaw for 2024/25 was prepared in accordance with Public Sector Accounting Standards and incorporates the budget balancing proposals as outlined in the Proposed Preliminary Budget 2023/24 dated May 1, 2024 for the operating, special purpose, and capital funds.

Trustee Campbell declared a conflict of interest on proposed budget changes impacting education assistants staffing, noting that a member of their family is a education assistant within this school district, and did not participate in the first of four motions that follow.

The Chairperson invited trustees to provide feedback on the Preliminary Budget 2024/25.

Moved/Seconded

1. THAT the Board approve the following preliminary budget changes for 2024/25 for implementation:
 - a. the appropriation of \$236,896 of 2023/24 operating surplus on a one-time basis for 4.23 FTE education assistants to extend the eight weeks of kindergarten transition support at 21 elementary schools to December 20, 2024 for a total of fifteen weeks; and
 - b. the allocation of \$926,313 from the instructional bank on a one-time basis to add 7.0 FTE co-teaching staff at a cost of \$896,313 and add \$30,000 for behavioral consulting services.

CARRIED**Moved/Seconded**

2. THAT the Board approve the following:
 - a. the appropriation of \$2,051,420 of 2023/24 operating surplus to assist with funding the 2024/25 operating budget;
 - b. the transfer of \$1,080,432 from the Operating Fund to the Local Capital fund for the following purposes: childcare capital (\$54,520), IT capital plan (\$847,039), facilities equipment and vehicles (\$178,873); and that
 - c. any additional available operating surplus from 2023/24 be transferred to the Local Capital fund and allocated as follows:

- 1) First, to top up the contingency reserve held in local capital to 1% of budgeted operating expenditures for 2024/25;
- 2) Second, to increase the IT capital plan reserve by up to \$0.87M;
- 3) Finally, any remaining available operating surplus be allocated as follows:
 - 1/3 to new temporary classrooms,
 - 1/3 to other facilities renewal, and
 - 1/3 as a further contribution to the IT capital plan;

AND FURTHER;

THAT the Board approve the preliminary budget changes for 2024/25 as outlined in the Preliminary Budget 2024/25 for implementation and incorporation in the 2024/25 Annual Budget Bylaw.

CARRIED

Moved/Seconded

3. THAT the Annual Budget Bylaw of the Board for the fiscal year 2024/25 be given three (3) readings at this meeting. (vote must be unanimous)

CARRIED UNANIMOUSLY

Moved/Seconded

4. THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) approve the 2024/25 Annual Budget Bylaw in the amount of \$258,639,577 be:

Read a first time on the 1st day of May, 2024;

Read a second time on the 1st day of May, 2024;

Read a third time, passed and adopted on the 1st day of May, 2024.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance

- i. 2023/24 Third Quarter Financial Statements

The Secretary Treasurer reported that the Financial Statements for the Quarter Ended March 31, 2024, are presented to the Board for approval at the recommendation of the Finance Committee of the Whole.

The Secretary Treasurer provided an overview of the major variances from budget.

Moved/Seconded

THAT the Board approve the financial statements for the third quarter ended March 31, 2024.

CARRIED

- c) Facilities Planning
- d) Board Policy Development

- i. Policy Review Update

The Secretary Treasurer reported that no suggested changes were received during the consultation process for Policy 2919: Trustee Code of Conduct and Policy 6600: Naming of School District Facilities and proposed to split the recommendation into two parts.

Moved/Seconded

THAT the Board consider Policy 2919 and Policy 6600 as separate motions.

CARRIED

Moved/Seconded

THAT the Board approve Policy 2919: Trustee Code of Conduct.

CARRIED

Moved/Seconded

THAT the Board defer Policy 6600: Naming of School District Facilities, and refer it back to the Board Policy Development Committee for further discussion.

Discussion ensued.

CARRIED

- e) Education Advisory
- f) Aboriginal Education Advisory
- g) Accessibility Advisory

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update

The Superintendent and the Deputy Superintendent reported that the school district received additional funding for the Student Family Affordability Fund and presented an update of how the funds will be used.

Moved/Seconded

THAT the Board receive the Superintendent's Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - i. Policy Review Update

The Secretary Treasurer reported that the Board Policy Development Committee met, reviewed and is proposing substantive changes to Policy 5780: Appropriate Use of Information Technology and Communication Systems and summarized the updates made to the existing policy which include guidelines for student cell phone and digital device use in classrooms that align with the recently announced Order of the Minister of Education and Child Care regarding personal digital devices. Input from education partners and the public is now invited. The Board Policy Development Committee will review all the input received before the policy is presented to the Board for approval on June 19, 2024.

Moved/Seconded

THAT the Board receive drafts of the following policy for information and continuation of the consultation process:

- 5780: Appropriate Use of Information Technology and Communication Systems

CARRIED

- e) Education Advisory
- f) Aboriginal Education Advisory
- g) Accessibility Advisory

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

District Parent Advisory Council

Trustee Murray had nothing further to report on the meeting held on April 16, 2024.

J. QUESTION PERIOD

Questions were received and answered on the following topics:

- Cleanliness of the maintenance shop
- Access to the HR departmental review document

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:19pm.



Elaine Yamamoto, Chairperson



Richard Rennie, Secretary Treasurer