

KINDERGARTEN REGISTRATION 2023/24



Kindergarten REGISTRATION

Welcome

Welcome to the *Maple Ridge - Pitt Meadows School District (SD42)*. We are proud to be one of BC's most innovative school districts and make it our mission to ensure that all our learners feel valued and reach their potential.

Registration process

Registering your child for kindergarten is a big step, but it doesn't have to be a difficult one. With our easy online registration process, you can register your child from the comfort of your own home.

Review the registration steps below to ensure you are ready for the big day. Complete steps 1-4 **before registration** to save time.



STEP 1: OPEN A PARENT PORTAL ACCOUNT

You must open an *SD42 Parent Portal* account to access registration. Be sure to complete this step well before registration day at <https://parents.sd42.ca>.



STEP 2: FIND YOUR REGISTRATION DATE

Review our registration categories (**SIBLING, ENVIRO CHOICE, GENERAL**) to find your registration phase.



STEP 3: REVIEW OUR REGISTRATION FORM

Review a copy of our online kindergarten registration form before registration day at <https://parents.sd42.ca>.



STEP 4: REVIEW ACCEPTANCE CRITERIA

The order in which we place our new kindergarteners is determined by our *Acceptance Criteria*. Review these on page 3 of this brochure.



STEP 5: REGISTER

Register your child at <https://parents.sd42.ca>.



STEP 6: PROVIDE SUPPORTING DOCUMENTS

Once you receive email notification of your child's tentative placement, you must upload supporting documents to the parent portal.* See *page 3 of this brochure*.



REGISTRATION PHASES



Registration opens at noon on the first day of each registration phase and closes at midnight of that registration phase's last day.

JAN 4 - 10

SIBLING REGISTRATION

SIBLING REGISTRATION (for general and choice programs) is open for siblings of students already attending the desired elementary school (currently in grades K-6). See *acceptance criteria 1 on page 3*.

NOTE: You must link the older sibling to your Parent Portal account before registration: <https://parents.sd42.ca>

JAN 11 - 13

ENVIRO REGISTRATION

ENVIRONMENTAL SCHOOL REGISTRATION is open to students who wish to participate in this program of choice. See *acceptance criteria 2-5 on page 3*.

JAN 18 - 23

CHOICE REGISTRATION

CHOICE PROGRAM registration for all students who wish to participate in any one of SD42's unique program offerings. See *acceptance criteria 2-5 on page 3*.

FRENCH IMMERSION: Eric Langton Elementary, Laity View Elementary, Maple Ridge Elementary, Pitt Meadows Elementary.

MONTESSORI: Hammond Elementary.

FEB 1 - 7

GENERAL REGISTRATION

GENERAL REGISTRATION for English school. See *acceptance criteria 2-5 on page 3*.

FEB 22 - JULY 28

LATE REGISTRATION

LATE REGISTRATION phase is for parents/guardians who missed previous registration phases.

AUG 21 - SEPT 15

OPEN REGISTRATION

OPEN REGISTRATION phase is for parents/guardians who missed previous registration phases.



SUPPORTING DOCUMENTATION

1 All students registering for kindergarten must be 5 years old **on or before December 31, 2023**.

Parents must provide **ONE** of the following documents for their child for verification:

Birth certificate, B.C. Drivers Licence/BCID, B.C. Services Card/Care Card, INAC status card, passport/Nexus pass, immigration documents/permanent resident card

2 Every parent registering a child must upload to the Parent Portal proof of B.C. residency with **TWO** of the following:

- One of the following: BC Drivers Licence/BCID/BC Services Card (Care Card)
- Mortgage document
- Purchase/rental/lease agreement
- Municipal/utility tax bill/credit card bill



ACCEPTANCE CRITERIA

The following criteria will be used to determine order of placement of students:

1. Siblings of students already attending desired elementary school (currently in grades K-6)
2. IN catchment (proof of residence required*)
3. IN catchment daycare (proof of daycare in catchment required*)
4. OUT of catchment without siblings
5. OUT of district

** Parents must upload documentation to the parent portal once notified of tentative placement. For upload instructions, visit IT HelpDesk at <https://www.sd42.ca/helpdesk/registration/parent/>.*

*See checklist on the back of this brochure to find your submission deadline. **If you miss your deadline, your child's school assignment will be cancelled and you will have to re-apply.***



INTERNET ACCESS

No computer access at home or at work?

No problem! For assistance with the registration process, see the information below.



Catchment School

Call your child's catchment school before registration opens to make arrangements for remote assistance.

If you don't know your child's catchment school, use the school locator tool on the district website (sd42.ca/school-locator).



Public Library

The *Maple Ridge Public Library* and the *Pitt Meadows Public Library* both have computer terminals that can be used for kindergarten registration.



Maple Ridge Public Library

130-22470 Dewdney Trunk Road
Maple Ridge, 604.467.7417

Pitt Meadows Public Library

200-12099 Harris Road
Pitt Meadows, 604.465.4113





REGISTRATION DAY CHECKLIST

Ready for kindergarten registration day?

Review our checklist below and keep it with you when the day comes.

- ☐ Review registration and acceptance criteria
- ☐ My registration phase:

(Registration opens at noon of the first day of each registration phase and closes at midnight of that phase's last day.)

- ☐ My Parent Portal account login:

Username: _____

Password: _____

- ☐ Test drive the kindergarten registration form
<https://parents.sd42.ca>

- ☐ Register my child for kindergarten at
<https://parents.sd42.ca>

- ☐ Once notified of tentative placement, upload supporting documentation to the Parent Portal by noon:

- ☐ January 20 (**SIBLING** registration)
- ☐ January 20 (**ENVIRO** registration)
- ☐ February 3 (**CHOICE** registration)
- ☐ February 24 (**GENERAL** registration)

*NOTE: If you miss this deadline, your child's school assignment will be **cancelled** and you will have to re-apply. For upload instructions, visit IT HelpDesk at <https://www.sd42.ca/helpdesk/registration/parent/>.*



Kindergarten registration general inquiries:
604.466.6218 or reghelp@sd42.ca.

Technical inquiries about registration process:
604.466.6248 or portalhelp@sd42.ca.

Learn more: <http://www.sd42.ca/kindergarten-registration>