



**PUBLIC MEETING
OF THE BOARD OF EDUCATION**

Wednesday, January 12, 2011
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

AGENDA

*"For last year's words belong to last year's language.
And next year's words await another voice.
And to make an end is to make a beginning." ~ T.S. Eliot*

A - OPENING PROCEDURES

1. Call to Order
2. Correspondence
 - i. BCSTA AGM and Provincial Council Motion Deadline*
3. Ordering of Agenda

B- CONFIRMATION OF MINUTES

1. December 8, 2010*

C - PRESENTATIONS

1. Social Planning Advisory Committee
Shawn Matthewson and Christine DiGiamberardine
2. Municipal Advisory and Accessibility Committee
Petra Frederick
3. Maple Ridge Teachers' Association
George Serra

D - DELEGATIONS

E - CHAIR REPORT

1. Election of BCSTA Representative
2. Election of BCPSEA Representative
3. Adoption of Committee Representatives for 2011*

F - DEFERRED ITEMS

G - TRUSTEE MOTIONS

H - CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent
 - c) Secretary Treasurer
2. Information Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent
 - c) Secretary Treasurer

*Denotes Enclosure.

I – COMMITTEE BUSINESS

1. Committees of the Whole
 - a) 2011/12 Budget Committee
 - b) Finance Committee
2. Committee & Advisory Committee Reports
 - a) Education Committee
 - b) Human Resources Committee
 - c) Inclusive Education
 - d) Policy Advisory Committee
 - e) Aboriginal Education Committee
 - f) French Immersion Advisory Committee
 - g) Anti-Vandalism Advisory Committee
 - h) Communications Advisory
 - i) District Student Advisory Committee
 - j) Social Wellness Committee
 - k) Historical Committee
 - l) Advocacy Committee

J – QUESTION PERIOD

1. Trustee Questions
2. Staff Questions
3. Public Questions
4. DPAC Questions
5. Employee Group Questions

K – TRUSTEE REPORTS

1. Ridge Meadows Education Foundation
2. Joint Parks and Leisure Services
3. Social Planning Advisory
4. Municipal Advisory & Accessibility
5. Ridge Meadows Community Arts Council
6. BCSTA Provincial Council
7. District Parent Advisory Council
8. Tzu Chi Foundation
9. Youth Society Committee
10. External Representative Reports
11. Board Liaison Representative Reports
12. Other Trustee Reports
 - a) Good News Items
 - b) Public Disclosure of Closed Meeting Business*

L – OTHER BUSINESS

M – ADJOURNMENT



To: Board of Education

From: Board Chair
Ken Clarkson

Re: **CORRESPONDENCE**

Date January 12, 2011
(Public Board Meeting)

Information

1. BCSTA AGM and Provincial Council Motion Deadline

RECOMMENDATION:

THAT the Board receive any correspondence for information.

ATTACHMENT

Tracy Smith

From: Stephen Hansen <SHansen@BCSTA.ORG>
Sent: January-05-11 9:56 AM
To: Trustees; Superintendents; Secretary Treasurers
Cc: Executive Assistants; BCSTA All Staff
Subject: Second Call for BCSTA Motions

Dear Trustees, Superintendents, and Secretary Treasurers:

2011 is upon us and the deadlines for receiving motions for BCSTA's next Provincial Council and AGM are just around the corner.

In addition to the deadline dates listed below you will find links to motion templates for the individual meetings.

Provincial Council (Vancouver, February 26)

- Deadline for BCSTA to receive PC motions = **January 24** (Note: As per bylaw 7(m), all PC motions must be of an "emergent" nature - i.e. cannot wait until the Annual General Meeting)

Provincial Council Motion Template Link: [http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44233/PC Motion Template.doc](http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44233/PC%20Motion%20Template.doc)

Annual General Meeting (Vancouver, Apr 14-17)

- Deadline for Extraordinary Motions (to change BCSTA bylaws) = **February 3**

AGM Extraordinary Motion Template Link:

[http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44234/AGM Ex Motion Template.doc](http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44234/AGM%20Ex%20Motion%20Template.doc)

- Deadline for Substantive Motions = **February 11**

AGM Substantive Motion Template Link:

[http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44235/AGM Sub Motion Template.doc](http://www.bcsta.org:8080/docushare/dsweb/Get/Document-44235/AGM%20Sub%20Motion%20Template.doc)

If you have any questions regarding the preparation or submission of motions for Provincial Council or the Annual General Meeting please do not hesitate to contact me directly.

Stephen Hansen
Executive Director
BC School Trustees Association
shansen@bcsta.org
(W) 604-734-2721 x115
(C) 604-788-4260



To: Board of Education

From: Board Chair
Ken Clarkson

Re: ORDERING OF AGENDA

Date January 12, 2011
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Agenda be ordered as circulated.



To: Board of Education

From: Board Chair
Ken Clarkson

Re: CONFIRMATION OF MINUTES

Date: January 12, 2011
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the December 8, 2010 Public Board Meeting be approved as circulated.

ATTACHMENT



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, December 8, 2010 (6:00 PM)
DEO Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chair – Ken Clarkson
Vice Chair – Eleanor Palis
Trustee – Susan Carr
Trustee – Mike Huber
Trustee – Dave Rempel
Trustee – Stepan Vdovine
Trustee – Kathie Ward

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Deputy Superintendent – Stewart Sonne
Manager, Communications – Seamus Nesling
Executive Assistant – Tracy Smith

A. OPENING PROCEDURES

Call to Order

The Chair welcomed and thanked everyone for attending. The meeting was called to order at 6:00 p.m.

1. Correspondence
2. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Agenda be ordered as circulated.

CARRIED.

The Board Chair passed the gavel to the Superintendent.

ANNUAL ORGANIZATIONAL MEETING MATTERS

- a) Election of Board Officers

Moved: Trustee Ward

Seconded: Trustee Palis

THAT the Board proceed with the Election of Board Officers.

CARRIED

The Superintendent advised that in accordance with current bylaws, she would act as Chair pro-tem, the Secretary Treasurer be appointed as Returning Officer, and the Deputy Superintendent as Scrutineer for the election of Board Officers. The Returning Officer outlined the balloting procedures to nominate and elect a Chairperson and Vice-Chairperson of the Board for the period of December 8, 2010 to December 14, 2010.

- i) Chairperson of the Board

- Nominations

The Chair pro-tem requested ballot nominations for the position of Board Chairperson for the term December 8, 2010 to December 14, 2011.

The Secretary Treasurer collected the nomination forms and departed the room with Scrutineer Sonne.

Upon completion of the nomination ballot count, the Returning Officer informed the Chair pro-tem of the nominated Trustees. The Superintendent asked each Trustee if they chose to accept the nomination of Board Chairperson:

Trustee Clarkson – Accepted;
Trustee Huber – Declined;
Trustee Rempel – Declined;
Trustee Ward – Declined.

It was then announced by acclamation the Board Chairperson for December 2010 - 2011 would be Trustee Ken Clarkson.

ii) Vice-Chairperson of the Board

• Nominations

The Chairperson pro-tem requested ballot nominations for the position of Board Vice-Chairperson for the term December 8, 2010 to December 14, 2011.

Upon completion of the nomination ballot count, the Returning Officer informed the Chair pro-tem of the nominated Trustees. The Chair pro-tem asked each Trustee if they chose to accept the nomination of Board Vice-Chairperson:

Trustee Ward – Declined;
Trustee Huber – Accepted;
Trustee Rempel – Declined;
Trustee Palis – Accepted.

Trustees Palis and Huber provided their reasons for accepting the nominations of Vice-Chairperson. The Secretary Treasurer collected the ballots and departed the room with Scrutineer Sonne.

It was then announced the Board Vice-Chairperson for December 2010 - 2011 would be Trustee Palis.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the nomination and voting ballots be destroyed.

CARRIED

b) Remarks of Board Chairperson and Vice-Chairperson

The Board Chairperson and Vice-Chairperson were then requested to assume their roles and say a few words.

The Chair pro-tem then passed the gavel to Chairperson Clarkson and congratulated the Trustees Clarkson and Palis.

c) Annual Report of Past Chairperson

Chair Clarkson, provided his report on the past year as Board Chairperson thanking his fellow Trustees for their dedication and commitment to public education, the Superintendent, Senior Team, Secretary Treasurer, Executive Assistant, SD42 staff and parents for all that they do and the support they offer.

d) Re-adoption of District Policy Manual

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board re-adopt the current School District Policy Manual for the period December 8, 2010 to December 14, 2011.

CARRIED

e) Appointment of Signing Authorities

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board approve the signing authorities for 2010 – 2011 in the form attached.

B. CONFIRMATION OF MINUTES

1. November 24, 2010 Public Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Ward

Corrections:

Page six (6), paragraph one (1) to read, "Trustee Carr provided a verbal report updating everyone on the presentation made by the Christmas Hamper Society who partners with our DSAC students for the 'Coins for Kids' program."

THAT the Minutes of the November 24, 2010 Public Board Meeting be approved as amended.

CARRIED

C. PRESENTATIONS

Free the Children – Anne Hales

Deputy Superintendent Sonne introduced Anne Hales, District Facilitator and James Lombardi, Associate Director, Youth Programming for the Free the Children organization in Vancouver, who provided a powerpoint presentation on the history and action plans youth have been involved in generating inspiration and empowerment to local and global communities. Expressions of taking action and visiting their website were promoted. An overview of projects occurring in our School District was highlighted bringing awareness and social responsibility to world issues.

Ms. Hales thanked the Board for their continued strong support. Visit: <http://schools.sd42.ca/socresp> to celebrate, be encouraged and inspired by students in our schools. Next year's "We Day" will be taking place on October 13, 2011.

D. DELEGATIONS

E. CHAIR REPORT

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

a) Superintendent of Schools

Report on Student Achievement

The Superintendent provided an overview of the Student Achievement Report. Once approved, the Report will be posted to the School District website and submitted to the Ministry of Education.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board approve the Superintendent's Report on Student Achievement for December 2010.

CARRIED

b) Deputy Superintendent

c) Secretary Treasurer

Board Policy Development

Over the past several months, the Board has worked to create a foundational document to represent the process of Board Policy Development for new or existing policies. At the November 24th public meeting, Trustees voted to approve the policy as first reading and posted to the website for 30 days which has been done.

Moved: Trustee Carr

Seconded: Trustee Palis

THAT the Board grant second and final readings of the draft Policy titled 2500 – Board Policy Development.

THAT the Board receive Procedure 2500.1 for information.

CARRIED

Financial Information Act – Statements ("SOFI") Report for 2009/2010.

The Secretary Treasurer provided an overview of the SOFI Report and thanked Finance Staff for their work. Once approved, the Report will be filed with the Ministry of Education and posted to the SD42 website.

When asked how the Government determines the \$75K limit given the variant geographical locations in the Province, the Secretary Treasurer responded it is the same amount for all Government Reporting Entities.

Questions were raised regarding Vancouver Public Alliance, Topia Ivy Club, and Yili Wang to which the Secretary Treasurer explained they represent International Education Agents' commissions.

Moved: Trustee Rempel

Seconded: Trustee Huber

THAT the Board approve the Financial Information Act (the "Act") Statements of employee earnings and payments to suppliers as per the stated requirements of the Act for the period of 2009/2010, and the said statements be submitted to the Ministry of Education.

CARRIED

2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

I. COMMITTEE BUSINESS

J. QUESTION PERIOD

K. TRUSTEE REPORTS

Trustee Ward reminded the Board of the upcoming January 24, 2011 Provincial Council motion deadline. The Annual General Meeting is April 14 – 17, 2011.

Trustee Carr provided a DPAC report handout and thanked the MRTA office for hosting the year end DPAC meeting.

Trustee Rempel provided a verbal report on the Tzu Chi Foundation. The meeting was held on December 1st. Highlights included: Approval of bursary applications; receipt of letter of appreciation; change of annual celebration to the month of May; and following-up to the Celebration party.

Trustee Huber confirmed the Social Planning and Municipal Advisory and Accessibility committees will be attending the January 12th Public Board Meeting.

A member of the public provided information packages to each Trustees outlining the negative impacts of WiFi on students in schools. She intends to be speaking with Deputy Superintendent Sonne at some point. Laity View Elementary parents have formed an action group and would like to make a presentation to the Board.

L. OTHER BUSINESS

M. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the meeting of the Board be adjourned at 7:13 p.m.

CARRIED.

Ken Clarkson, Chair

Wayne Jefferson, Secretary Treasurer



To: Board of Education

From: Board Chair
Ken Clarkson

Re: **PRESENTATIONS**

Date January 12, 2011
(Public Board Meeting)

Information

1. Social Planning Advisory Committee
Shawn Matthewson and Christine DiGiamberardine
2. Municipal Advisory and Accessibility Committee
Petra Frederick
3. Maple Ridge Teachers' Association
George Serra

RECOMMENDATION:

THAT the Board receive the presentations for information.



To: Board of Education

From: Board Chair
Ken Clarkson

Re: **CHAIR REPORT**

Date January 12, 2011
(Public Board Meeting)

Decision

1. Election of BCSTA Representative for 2011
2. Election of BCPSEA Representative for 2011
3. Adoption of Committee Representatives for 2011

RECOMMENDATION #1:

THAT the Board elect the Trustee Representative for the BCSTA for 2011.

RECOMMENDATION #2:

THAT the Board elect the Trustee Representative for BCPSEA for 2011.

RECOMMENDATION #3:

THAT the Board receive the Committee Representatives for 2011.

ATTACHMENT

INTERNAL BOARD REPRESENTATIVE COMMITTEES for 2011

- **Education** S. Carr, E. Palis, M. Huber(Alt)
- **Aboriginal Education** S. Carr, E. Palis
- **Human Resources Committee** K. Clarkson, E. Palis, S. Vdovine, K. Ward, D. Rempel
 - **Principals'/Vice Principals'** K. Ward
 - **Maple Ridge Teachers Association** S. Vdovine, E. Palis(Alt)
 - **Canadian Union of Public Employees** K. Clarkson, K. Ward(Alt)
 - **Exempt** D. Rempel, K. Ward(Alt)
- **Inclusive Education** K. Clarkson M. Huber(Alt)
- **Finance – Committee of the Whole** All Trustees
- **Anti-Vandalism Advisory** K. Ward + (Alternate)
- **Policy Advisory** K. Clarkson, S. Carr
- **Communication Advisory** S. Carr, K. Clarkson, D. Rempel(Alt)
- **French Immersion Advisory** E. Palis, K. Clarkson(Alt)
- **District Student Advisory** All Trustees Alternating
- **Social Wellness** Trustees assigned as needed
- **Heritage Committee** K. Ward
- **Transportation Committee** K. Clarkson, W. Jefferson, P. Harrison
- **Advocacy Committee** K. Clarkson, S. Vdovine, S. Carr, E. Palis

OTHER REPRESENTATION

- **Ridge Meadows Education Found.** K. Clarkson, S. Carr, M. Huber
- **School District Business Corp.** K. Clarkson, E. Palis
- **School District Development Assoc.** K. Clarkson, E. Palis

EXTERNAL REPRESENTATION

- **Joint Parks & Leisure Services** K. Clarkson, E. Palis, M. Huber, S. Vdovine(Alt)
- **Social Planning Advisory** M. Huber, E. Palis(Alt)
- **Municipal Advisory & Accessibility** M. Huber, S. Vdovine(Alt)
- **Ridge Meadows Comm. Arts Council** D. Rempel, S. Carr(Alt)
- **District Parent Advisory Council** All Trustees Alternating
- **Tzu Chi Foundation** D. Rempel, S. Carr(Alt)
- **Youth Society** S. Carr, E. Palis(Alt)
- **BCSTA Provincial Council**
- **BCPSEA**

RECORD

2010-2011

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed and (b) the general nature of decisions resolved at the following meetings from which persons other than trustees or officers of the Board, or both were excluded:

December 8, 2010

Call to Order	Meeting called to order at 3:06 p.m.
Motion of Exclusion	Approved
Ordering of Agenda	Approved as amended
Confirmation of Minutes – November 24, 2010	Approved as circulated
Superintendent Decision Item	Approved
Secretary Treasurer Decision Item	Approved
Superintendent Information Items	Received for information
Motion to Recess	Approved and recessed at 4:43 p.m.
Motion to Reconvene	Approved and reconvened at 7:15 p.m.
Secretary Treasurer Information Items	Received for information
Question Period	
Trustee Reports	Received for information
Other Business	
Adjournment	Approved and adjourned at 8:07 p.m.