



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, November 10, 2010 (6:00 PM)  
DEO Board Room**

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chair – Ken Clarkson  
Vice Chair – Eleanor Palis  
Trustee – Mike Huber  
Trustee – Dave Rempel  
Trustee – Stepan Vdovine  
Trustee – Kathie Ward

**STAFF:**

Superintendent – Jan Unwin  
Secretary Treasurer – Wayne Jefferson  
Deputy Superintendent – Stewart Sonne  
Communications Officer – Seamus Nesling  
Executive Assistant – Tracy Smith

**ABSENT:**

Trustee – Susan Carr

**A. OPENING PROCEDURES**

**Call to Order**

The Board Chair called the meeting to order at 6:00 p.m.

1. Correspondence
2. Ordering of Agenda

**Amendments:**

Move School Growth Summary Report to Presentations.

**Additions:**

Superintendent Information Item: Research Project on Bell Schedules and Local School Calendars.

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Agenda be ordered as amended.

**CARRIED.**

**B. CONFIRMATION OF MINUTES**

1. October 27, 2010 Public Meeting Minutes

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Minutes of the October 27, 2010 Public Board Meeting be approved as circulated.

A Member of the Public commented on page 4 regarding the Chair's comments regarding a conversation with Trustee Ward and the reporting out of Cost Centres.

**CARRIED.**

## **C. PRESENTATIONS**

### School Growth Summary

Director of Instruction, Advanced Technology in Education/Deputy Superintendent, David Vandergugten provided a detailed presentation using advanced technology highlighting the individual school growth plan process for 20 elementary schools. The presentation is anticipated to be posted onto the School District ("SD42") website in the near future.

Superintendent Unwin commented through programs and reports such as the ones provided this evening, the SD42 is encouraging schools and educators to seek like-minded togetherness and fostering strong conversations among administrators and educators. This is a tool to foster engagement at the school level and is a great resource for cross-district partnering/sharing.

The Chair opened the floor to questions.

Deputy Superintendent Sonne referred to the handout regarding the six (6) secondary schools. The handout provided is a synopsis of the documents received from the schools. Input is derived from parents, students and staff members. As the District provides room for more autonomy, there has been an increasing trend of staff participation. Other highlights include engaging the learner and analyzing through to creating a process in order to celebrate success. Discussion on this matter occurs every two weeks with District administrators creating strong working relationship environments for the student, teacher and parent. For every page of the synopsis, there would be 20 pages of work in support. SD42 is providing terms of 'choice' in what goals schools choose fostering a positive environment forming part of the culture.

## **D. DELEGATIONS**

### **E. CHAIR REPORT**

The Chair attended the Balanced Calendar Meeting organized by the BCSTA Metro Trustees Branch on Wednesday, November 2<sup>nd</sup> and read from notes highlighting the acceptance of embracing new initiatives and releasing of the old. Any change initiatives require a period of time in which they can be discussed first within the system, then the community as a whole.

On November 6<sup>th</sup> Trustee Rempel and Chair Clarkson attended Davie Jones Elementary for a presentation to Principal, Bob Schnider, by a representative of the Vancouver Symphony Orchestra. The award received was the "The Principals of Music – BC Award", (Coalition of Music, Education and the Vancouver Symphony Orchestra) which included \$500 awarded to the school and 100 VSO tickets.

On November 7<sup>th</sup> Trustees Palis, Ward, Huber, Rempel and Chair Clarkson attended the Maple Ridge Legion for the Maple Ridge Leaf Dedication.

On November 9<sup>th</sup> Trustees Carr, Palis and Chair Clarkson attended Davie Jones Elementary for the school's dedication of a dolphin carving under the guidance of Quinton Harris, District Cultural Mentor.

## **F. DEFERRED ITEMS**

## **G. TRUSTEE MOTIONS**

## **H. CHIEF EXECUTIVE OFFICER'S REPORT**

**1. Decision Items**

- a) Superintendent of Schools
- b) Deputy Superintendent

School Community Connections

Deputy Superintendent Sonne, on behalf of Laurie Meston, Director of Instruction, Elementary and Early Learning/Deputy Superintendent, spoke to the partnership between SD42 and the District of Maple Ridge in their efforts to expand the HIVE project. This project is one of the founding HIVE projects of the lower mainland.

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Board approve the letter of support to the Local Government Program Services and authorizes the Chair to sign on behalf of the Board.

**CARRIED**

- c) Secretary Treasurer

Quarter One Financial Report

The Secretary Treasurer presented the first quarter report. The School District is projecting ahead of our current expenditure plans and feels it is in a strong financial state. The known cost increases have been included and overall is a good report in terms of current financial experience.

Annual Facilities Grant ("AFG").

The School District has \$1.6 million of unspent AFG money. The School District is anticipating the first of two parts of funding in the amount of \$1.2 million. We are anticipating \$2.8 million in total and are developing a plan on how funds will be expended before the March 31, 2011 deadline. The City of Pitt Meadows has sent cheque in the amount of \$585K in contribution to the artificial turf field at Pitt Meadows Secondary.

Special Purpose Funds

The balance of funds in the report, are in a surplus position.

The Chair opened the floor to questions.

**Moved:** Trustee Rempel

**Seconded:** Trustee Ward

THAT the Board receive the Secretary Treasurer's First Quarter Financial Report for information.

**CARRIED**

**2. Information Items**

- a) Superintendent of Schools

Bell Schedules and Local School Calendars

Superintendent Unwin reported on a meeting held with S. Jeroski, Board hired researcher, regarding the bell schedule and local school calendars which is separate and apart from the balanced calendar. We are not looking at this pervasively as a district. We are researching start/stop times of schools, length of Spring Break, etc. The Superintendent committed last year to reviewing this matter. From a Budget perspective, this may be another area we may want to review for possible savings.

A Motion was brought forward by Trustee Rempel.

**Moved:** Trustee Rempel

**Seconded:** Trustee Ward

THAT the Board receive the Superintendent's Bell Schedules and Local School Calendar Report for information.

**CARRIED**

b) Deputy Superintendent

c) Secretary Treasurer

**Board Policy Development**

The Secretary Treasurer provided an overview of the need to create policies for currency and relevancy. As such, it is recommended to adopt and commence the use of the new proposed Board Policy Development policy.

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Board approve Policy 2500 and receive Procedure 2500.1 for information.

Trustee Vdovine proposed an amendment.

**AMENDMENT:**

**Moved:** Trustee Vdovine

**Seconded:** Trustee Ward

THAT the Board Policy Development be approved as first reading and posted to the website for 30 days.

The Secretary Treasurer responded that under the *School Act* there is no requirement for three readings. Some members felt it would be acceptable to approve tonight's Policy in principle and to adopt the Policy as first reading.

The Chair called the question for a vote on the amended motion. The amended motion was **CARRIED**.

**I. COMMITTEE BUSINESS**

Education Committee. Trustees Palis and Carr attended a meeting today and a proposal will be coming to the November 24, 2010 meeting.

**J. QUESTION PERIOD**

Trustee Rempel reminded everyone to contact him as alternate if unable to attend committee meetings.

A member of the public ("MOTP") commented she has not received a response from Trustee Ward regarding Cost Centres. The MOTP inquired into the status of the learning resource money and asked if SD42 has received the school growth plan dollars yet. Superintendent Unwin responded SD42 has adopted a formula to which the schools are aware and as such, know the approximate amount they might expect.

A question was raised if the anti-vandalism position has been filled yet to which it was confirmed the 'Manager of Safe Schools' working plan is in process. The initial plan was to ensure SD42 has completed its September 30<sup>th</sup> headcount. The details will be presented to the Board in due course.

An employee group question/comment was raised regarding the standardization of bells. The Superintendent responded the process discussed earlier is simply to research the myriad of systems

currently operating such as start/stop times, and lengths of days. The employee group member respectfully recommended SD42 consult grounds personnel prior to any changes implemented. The Superintendent reiterated that as the process unfolds, staff members will have an opportunity to have their say. The Secretary Treasurer supported this notion in stating this truly is an initial fact finding exercise.

**K. TRUSTEE REPORTS**

Joint Parks and Leisure Services. Trustee Palis referred to the handout provided. She took part in a presentation on community gardens, its successes as well as the popularity of the movie nights.

District Parent Advisory Council. Trustee Palis referred to the handout provided. There is a grant to expand the HIVE program which has been a very positive, well-utilized community contribution, serving a lot of people. Trustee Palis continued to remind everyone of the upcoming clothing drive at Eric Langton on November 20<sup>th</sup> from 11:00 a.m. – 2:00 p.m.

**L. OTHER BUSINESS**

Good News Items:

Trustee Palis attended three Remembrance Day ceremonies at schools which were all student led and were very well done.

Trustee Huber reminded everyone to take the time on Remembrance Day to stop and remember the incredible country and people we have. It is not just a holiday. Let us stop and give thanks in remembrance.

Superintendent Unwin attended Laity View Elementary Remembrance Day services which were also student led. The students told stories about family history starting with key words such as, "I commit to you Grandma/Grandpa..." Our children are understanding the concept of Remembrance Day.

Seamus Nesling, Manager of Communications and Community Connections, attended Maple Ridge Secondary's services whereby the students heard first-hand experiences from an Afghanistan War Veteran.

**M. ADJOURNMENT**

**Moved:** Trustee Rempel

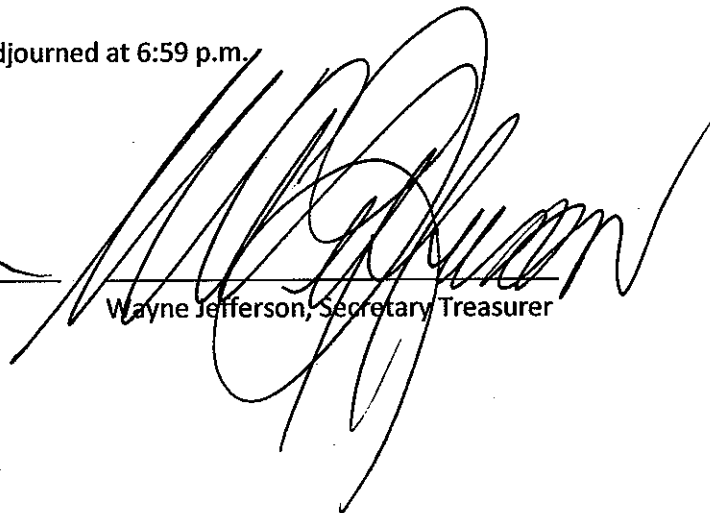
**Seconded:** Trustee Palis

THAT the meeting of the Board be adjourned at 6:59 p.m.

**CARRIED.**



Ken Clarkson, Chair



Wayne Jefferson, Secretary Treasurer