

January 31, 2012

ACADEMIC ADVISOR

COMMUNITY EDUCATION DEPARTMENT

This position involves assisting adult students with course selection and planning by the Continuing Education Department. This assignment is offered at Riverside Centre for the following schedule:

Monday/Wednesday: 12:30 p.m. – 3:30 p.m.

This is a **TERM APPOINTMENT** for the period
Commencing February 6, 2012 to June 13, 2012 inclusive.

Qualifications and experience required for the position are:

1. Possess a valid BC Teaching Certificate.
2. Membership in the BC College of Teachers.
3. A degree in Education from a recognized university.
4. An academic major or minor in the field of study pertaining to the course to be taught.
5. Demonstrated training and/or equivalent experience in the field of adult education.
6. Recent successful teaching experience with adult learners.
7. Good computer skills.

**Applications and resumes will be accepted by Human Resources
up to 10:00 a.m. Tuesday, February 7, 2012.**

Please state competition number on your internal application form.

cc: Schools (Please post)
MRTA
CE Operations

Competition No. 11/12-CE011