Annual Budget

# School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2019

Version: 5665-4919-2937 June 18, 2018 12:08

June 30, 2019

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

#### **ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw for fiscal year 2018/2019.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$176,716,012 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 19th DAY OF JUNE, 2018;

READ A SECOND TIME THE 19th DAY OF JUNE, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE 19th DAY OF JUNE, 2018;

Original signed by Susan Carr

Chairperson of the Board

Original signed by Flavia Coughlan

Secretary Treasurer

(Corporate Seal)

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw 2018/2019, adopted by the Board the 19th DAY OF JUNE, 2018.

Original signed by Flavia Coughlan

**Secretary Treasurer** 

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Annual Budget - Revenue and Expense Year Ended June 30, 2019

	2019	2018 Amended
Ministry Operating Grant Funded FTE's	Annual Budget	Annual Budget
School-Age	14,715.125	14,464.500
Adult	109.000	118.125
Other	144.875	143.625
Total Ministry Operating Grant Funded FTE's	14,969.000	14,726.250
Revenues	\$	\$
Provincial Grants	Ψ	Ψ
Ministry of Education	147,893,011	144,808,825
Other	347,621	405,157
Federal Grants	192,000	164,600
Tuition	8,994,050	8,857,695
Other Revenue	5,428,703	5,575,795
Rentals and Leases	438,550	481,150
Investment Income	660,000	650,000
Amortization of Deferred Capital Revenue	5,738,171	5,377,517
Total Revenue	169,692,106	166,320,739
Expenses		
Instruction	142,227,384	138,993,637
District Administration	5,264,864	5,428,857
Operations and Maintenance	24,681,569	24,149,626
Transportation and Housing	726,528	643,419
Total Expense	172,900,345	169,215,539
Net Revenue (Expense)	(3,208,239)	(2,894,800)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,123,840	4,762,352
Budgeted Surplus (Deficit), for the year	(2,084,399)	1,867,552
Budgeted Surplus (Deficit), for the year comprised of: Operating Fund Surplus (Deficit) Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(2,084,399)	1,867,552
Budgeted Surplus (Deficit), for the year	(2,084,399)	1,867,552

Annual Budget - Revenue and Expense Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	146,563,929	142,390,424
Operating - Tangible Capital Assets Purchased	1,287,406	3,592,026
Special Purpose Funds - Total Expense	16,700,440	17,632,535
Special Purpose Funds - Tangible Capital Assets Purchased	306,000	726,985
Capital Fund - Total Expense	9,635,976	9,192,580
Capital Fund - Tangible Capital Assets Purchased from Local Capital	2,222,261	2,852,760
Total Budget Bylaw Amount	176,716,012	176,387,310

#### Approved by the Board

Original signed by Susan Carr	June 19, 2018
Signature of the Chairperson of the Board of Education	Date Signed
Original signed by Sylvia Russell	June 19, 2018
Signature of the Superintendent	Date Signed
Original signed by Flavia Coughlan	June 19, 2018
Signature of the Secretary Treasurer	Date Signed

Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	(3,208,239)	(2,894,800)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,593,406)	(4,319,011)
From Local Capital	(2,222,261)	(2,852,760)
From Deferred Capital Revenue	(33,266,161)	(8,956,000)
<b>Total Acquisition of Tangible Capital Assets</b>	(37,081,828)	(16,127,771)
Amortization of Tangible Capital Assets	9,635,976	9,192,580
<b>Total Effect of change in Tangible Capital Assets</b>	(27,445,852)	(6,935,191)
(Increase) Decrease in Net Financial Assets (Debt)	(30,654,091)	(9,829,991)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget
<b></b>	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	135,376,571	130,934,305
Other	347,621	405,157
Federal Grants	192,000	164,600
Tuition	8,994,050	8,857,695
Other Revenue	838,703	969,109
Rentals and Leases	438,550	481,150
Investment Income	540,000	530,000
Total Revenue	146,727,495	142,342,016
Expenses		
Instruction	125,888,444	121,787,981
District Administration	5,264,864	5,386,850
Operations and Maintenance	14,684,093	14,572,174
Transportation and Housing	726,528	643,419
Total Expense	146,563,929	142,390,424
Net Revenue (Expense)	163,566	(48,408)
Budgeted Prior Year Surplus Appropriation	1,123,840	4,762,352
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,287,406)	(3,592,026)
Local Capital	(=)==:,::=;	(1,121,918)
Total Net Transfers	(1,287,406)	(4,713,944)
Budgeted Surplus (Deficit), for the year		-

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	133,407,189	128,239,037
DISC/LEA Recovery	(466,358)	(466,358)
Other Ministry of Education Grants		
Pay Equity	1,874,966	1,874,966
Funding for Graduated Adults	68,460	63,497
Transportation Supplement	185,990	185,990
Economic Stability Dividend		95,077
Return of Administrative Savings		631,773
Carbon Tax Grant	110,055	91,000
FSA Scoring	15,693	16,668
Skills Access Support Grant		5,000
Shoulder Tap Grant		17,079
Support Staff Standardized Provincial EHB Plan	180,576	180,576
<b>Total Provincial Grants - Ministry of Education</b>	135,376,571	130,934,305
Provincial Grants - Other	347,621	405,157
Federal Grants	192,000	164,600
Tuition		
Summer School Fees	78,050	44,615
Continuing Education	661,805	678,745
International and Out of Province Students	8,254,195	8,134,335
Total Tuition	8,994,050	8,857,695
Other Revenues		
LEA/Direct Funding from First Nations Miscellaneous	466,358	517,023
Revenue Generation	84,000	84,000
Partnership Program	123,145	123,145
Miscellaneous	107,200	114,400
Transportation Revenue	8,000	12,000
Before and After School Programming	50,000	118,541
Total Other Revenue	838,703	969,109
Rentals and Leases	438,550	481,150
Investment Income	540,000	530,000
Total Operating Revenue	146,727,495	142,342,016

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	66,925,140	63,607,729
Principals and Vice Principals	6,971,721	6,993,844
Educational Assistants	12,281,152	12,043,929
Support Staff	11,415,139	11,018,592
Other Professionals	4,123,045	3,878,706
Substitutes	4,511,473	4,684,206
Total Salaries	106,227,670	102,227,006
Employee Benefits	26,367,549	24,632,502
Total Salaries and Benefits	132,595,219	126,859,508
Services and Supplies		
Services	5,390,011	5,722,525
Student Transportation	800,204	703,990
Professional Development and Travel	882,999	1,117,301
Rentals and Leases	13,390	15,158
Dues and Fees	137,952	142,162
Insurance	654,290	343,449
Supplies	3,777,829	5,122,956
Utilities	2,312,035	2,363,375
Total Services and Supplies	13,968,710	15,530,916
Total Operating Expense	146,563,929	142,390,424

Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	51,583,918	519,430	250,391	365,240		2,404,240	55,123,219
1.03 Career Programs	489,064		402,549			36,160	927,773
1.07 Library Services	1,074,374			5,064		45,343	1,124,781
1.08 Counselling	1,608,264					73,417	1,681,681
1.10 Special Education	8,056,774	1,020,559	11,090,931	1,579,607	6,000	1,203,905	22,957,776
1.30 English Language Learning	789,142					33,542	822,684
1.31 Aboriginal Education	391,250	121,044	511,408	45,471		32,710	1,101,883
1.41 School Administration		4,949,283		2,373,897		260,980	7,584,160
1.60 Summer School	293,166	10,576	25,873	28,563			358,178
1.61 Continuing Education				89,379	335,181	6,346	430,906
1.62 International and Out of Province Students	2,615,366	222,939		457,066	345,344	128,138	3,768,853
1.64 Other		·			67,782	,	67,782
Total Function 1	66,901,318	6,843,831	12,281,152	4,944,287	754,307	4,224,781	95,949,676
4 District Administration							
4.11 Educational Administration				46,471	1,051,012	8,747	1,106,230
4.40 School District Governance				,	151,592	3,600	155,192
4.41 Business Administration		127,890		522,178	1,162,832	49,673	1,862,573
Total Function 4		127,890	-	568,649	2,365,436	62,020	3,123,995
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	23,822			225,674	771,264	54,397	1,075,157
5.50 Maintenance Operations	23,022			5,290,843	232,038	170,275	5,693,156
5.52 Maintenance of Grounds				385,686	232,030	170,273	385,686
5.56 Utilities				303,000			202,000
Total Function 5	23,822	-	-	5,902,203	1,003,302	224,672	7,153,999
T. Thomas and Adison and Managine							
7 Transportation and Housing							
7.70 Student Transportation							-
Total Function 7	-	-	-	-	-	-	-
9 Debt Services							
Total Function 9		-	-	-	-	-	-
Total Functions 1 - 9	66,925,140	6,971,721	12,281,152	11,415,139	4,123,045	4,511,473	106,227,670

Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2019

	Total	Employee	Total Salaries	Services and	2019	2018 Amended
	Salaries	Benefits	and Benefits	Supplies	Annual Budget	Annual Budget \$
1 Instruction	Þ	Þ	Þ	<b>3</b>	Ф	ф
1.02 Regular Instruction	55,123,219	13,159,691	68,282,910	2,310,570	70,593,480	67,388,472
1.03 Career Programs	927,773	280,004	1,207,777	520,133	1,727,910	1,728,344
1.07 Library Services	1,124,781	270,754	1,395,535	162,708	1,558,243	1,479,593
1.08 Counselling	1,681,681	404,402	2,086,083	122,331	2,208,414	2,174,721
1.10 Special Education	22,957,776	5,875,512	28,833,288	299,692	29,132,980	28,479,271
1.30 English Language Learning	822,684	198,030	1,020,714	23,956	1,044,670	965.053
1.31 Aboriginal Education	1,101,883	268.955	1,370,838	151,452	1,522,290	1,650,543
1.41 School Administration	7,584,160	2,006,022	9,590,182	298,157	9,888,339	9,723,988
1.41 School Administration 1.60 Summer School	358,178	57,066	415,244	14,723	429,967	426,648
1.61 Continuing Education	430,906		489,291		•	689,910
1.62 International and Out of Province Students		58,385 909,958	4,678,811	219,915 2,293,468	709,206	6,881,103
1.64 Other	3,768,853 67,782	15,034	4,678,811 82,816		6,972,279 100,666	200,335
Total Function 1	95,949,676		119,453,489	17,850	125,888,444	121,787,981
Total Function 1	95,949,070	23,503,813	119,455,469	6,434,955	125,000,444	121,/8/,981
4 District Administration						
4.11 Educational Administration	1,106,230	329,768	1,435,998	350,480	1,786,478	1,724,766
4.40 School District Governance	155,192	5,418	160,610	141,276	301,886	296,744
4.41 Business Administration	1,862,573	510,602	2,373,175	803,325	3,176,500	3,365,340
Total Function 4	3,123,995	845,788	3,969,783	1,295,081	5,264,864	5,386,850
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,075,157	242,139	1,317,296	596,424	1,913,720	2,003,679
5.50 Maintenance Operations	5,693,156	1,676,841	7,369,997	1,781,911	9,151,908	9,047,641
5.52 Maintenance of Grounds	385,686	98,968	484,654	251,925	736,579	668,110
5.56 Utilities	-	,	-	2,881,886	2,881,886	2,852,744
Total Function 5	7,153,999	2,017,948	9,171,947	5,512,146	14,684,093	14,572,174
7 Transportation and Housing						
7.70 Student Transportation	-		_	726,528	726,528	643,419
Total Function 7		-	_	726,528	726,528	643,419
Tomi I miction /	-	-	_	120,320	120,320	0+3,+19
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	106,227,670	26,367,549	132,595,219	13,968,710	146,563,929	142,390,424

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Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	12,516,440	13,874,520
Other Revenue	4,490,000	4,485,000
Total Revenue	17,006,440	18,359,520
Expenses		
Instruction	16,338,940	17,205,656
District Administration		42,007
Operations and Maintenance	361,500	384,872
Total Expense	16,700,440	17,632,535
Net Revenue (Expense)	306,000	726,985
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(306,000)	(726,985)
Total Net Transfers	(306,000)	(726,985)
Budgeted Surplus (Deficit), for the year	-	-

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	150,000	-	170,000	1,400,000	40,000	10,000			
Add: Restricted Grants									
Provincial Grants - Ministry of Education	517,500	517,052			256,000	49,000	231,726	548,550	819,162
Other			10,000	4,300,000					
	517,500	517,052	10,000	4,300,000	256,000	49,000	231,726	548,550	819,162
Less: Allocated to Revenue	667,500	517,052	30,000	4,300,000	296,000	59,000	231,726	548,550	819,162
Deferred Revenue, end of year	-	-	150,000	1,400,000	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	667,500	517,052			296,000	59,000	231,726	548,550	819,162
Other Revenue	,	,	30,000	4,300,000		,		,	,
	667,500	517,052	30,000	4,300,000	296,000	59,000	231,726	548,550	819,162
Expenses									
Salaries									
Teachers						20,000	81,250	32,548	
Principals and Vice Principals						2,000		28,048	186,399
Educational Assistants		403,300			160,000			318,063	
Support Staff	50,000				6,000				152,754
Other Professionals					4,000	1.500	2.240	17.510	56,319
Substitutes	50,000	403,300			170,000	1,500 23,500	3,240 84,490	17,510 396,169	224,460 619,932
	30,000	403,300	-	-	170,000	23,300	64,490	390,109	019,932
Employee Benefits	11,500	113,752			45,000	5,400	18,484	98,598	147,403
Services and Supplies	300,000		30,000	4,300,000	81,000	30,100	128,752	53,783	51,827
	361,500	517,052	30,000	4,300,000	296,000	59,000	231,726	548,550	819,162
Net Revenue (Expense) before Interfund Transfers	306,000	-	-	-	-	-	-	-	
Interfund Transfers									
Tangible Capital Assets Purchased	(306,000)								
5 · · · · · · · · · · · · · · · · · · ·	(306,000)	-	-	-	-	-	-	-	-
Net Revenue (Expense)						_			
r · · · · /									

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2019

		Classroom	Youth	
		Enhancement	Youth Education Support Fund \$ 60,000  100,000 100,000 160,000 160,000 160,000 160,000	
		Fund - Staffing		TOTAL
		\$	*	\$
Deferi	red Revenue, beginning of year		60,000	1,830,000
Add:	Restricted Grants			
	Provincial Grants - Ministry of Education	9,377,450		12,316,440
	Other	.,,	100,000	4,410,000
Add: Less: Deferre Revenu  Expens		9,377,450	100,000	16,726,440
Locat	Allocated to Revenue	9,377,450	160,000	17,006,440
Add: Less: Defer Rever	red Revenue, end of year	9,377,430	100,000	1,550,000
Deteri	eu Revenue, enu or year			1,550,000
Reven	ues			
	Provincial Grants - Ministry of Education	9,377,450		12,516,440
	Other Revenue		160,000	4,490,000
		9,377,450	160,000	17,006,440
Expen				
	Salaries			
	Teachers	7,723,275		7,857,073
	Principals and Vice Principals			216,447
	Educational Assistants			881,363
	Support Staff			208,754
	Other Professionals			56,319
	Substitutes			250,710
		7,723,275	-	9,470,666
	Employee Benefits	1,654,175		2,094,312
	Services and Supplies		160,000	5,135,462
		9,377,450	160,000	16,700,440
Net Revenue (Expense) before Interfund Transfers			-	306,000
T 4 6	und Transfers			
Interi	Tangible Capital Assets Purchased			(306,000)
	rangioic Capital Assets Pulchased			(306,000)
		-	-	(300,000)
Net R	evenue (Expense)		-	-
	` <b>.</b> ,			

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2019

	2019 Annual Budget			
	Invested in Tangible	Local	Fund	2018 Amended
	Capital Assets	Capital	Balance	Annual Budget
	\$	\$	\$	\$
Revenues				
Other Revenue		100,000	100,000	121,686
Investment Income		120,000	120,000	120,000
Amortization of Deferred Capital Revenue	5,738,171		5,738,171	5,377,517
<b>Total Revenue</b>	5,738,171	220,000	5,958,171	5,619,203
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	9,635,976		9,635,976	9,192,580
<b>Total Expense</b>	9,635,976	-	9,635,976	9,192,580
Net Revenue (Expense)	(3,897,805)	220,000	(3,677,805)	(3,573,377)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,593,406		1,593,406	4,319,011
Local Capital				1,121,918
<b>Total Net Transfers</b>	1,593,406	-	1,593,406	5,440,929
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	2,222,261	(2,222,261)	-	
Total Other Adjustments to Fund Balances	2,222,261	(2,222,261)	-	
Budgeted Surplus (Deficit), for the year	(82,138)	(2,002,261)	(2,084,399)	1,867,552