Annual Budget

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2018

June 30, 2018

Table of Contents

Bylaw	1
Annual Budget - Revenue and Expense - Statement 2	2
Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Annual Budget - Operating Revenue and Expense - Schedule 2	5
Schedule 2A - Annual Budget - Schedule of Operating Revenue by Source	6
Schedule 2B - Annual Budget - Schedule of Operating Expense by Object	7
Schedule 2C - Annual Budget - Operating Expense by Function, Program and Object	8
Annual Budget - Special Purpose Revenue and Expense - Schedule 3	10
Schedule 3A - Annual Budget - Changes in Special Purpose Funds	11
Annual Budget - Capital Revenue and Expense - Schedule 4	13

*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw for fiscal year 2017/2018.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$166,757,478 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 21st DAY OF JUNE, 2017;

READ A SECOND TIME THE 21st DAY OF JUNE, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF JUNE, 2017;

Original signed by Mike Murray

Chairperson of the Board

(Corporate Seal)

Original signed by Flavia Coughlan

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw 2017/2018, adopted by the Board the 21st DAY OF JUNE, 2017.

Original signed by Flavia Coughlan

Secretary Treasurer

Annual Budget - Revenue and Expense Year Ended June 30, 2018

	2018 Annual Budget	2017 Amended Annual Budget
Ministry Operating Grant Funded FTE's	Annual Budget	7 Hillian Baaget
School-Age	14,404.459	14,338.375
Adult	124.000	113.875
Other	94.875	102.813
Total Ministry Operating Grant Funded FTE's	14,623.334	14,555.063
Revenues	\$	\$
Provincial Grants	·	·
Ministry of Education	141,552,128	131,763,859
Other	363,357	393,551
Federal Grants	164,600	164,600
Tuition	9,149,360	8,915,533
Other Revenue	5,556,212	5,440,265
Rentals and Leases	388,500	423,500
Investment Income	385,000	385,400
Amortization of Deferred Capital Revenue	5,308,000	5,328,066
Total Revenue	162,867,157	152,814,774
Expenses		
Instruction	135,970,434	126,982,445
District Administration	4,860,632	5,269,054
Operations and Maintenance	23,630,283	23,366,439
Transportation and Housing	680,698	540,965
Total Expense	165,142,047	156,158,903
Net Revenue (Expense)	(2,274,890)	(3,344,129)
Budgeted Allocation (Retirement) of Surplus (Deficit)	828,321	4,131,247
Budgeted Surplus (Deficit), for the year	(1,446,569)	787,118
Budgeted Surplus (Deficit), for the year comprised of: Operating Fund Surplus (Deficit) Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,446,569)	787,118
Budgeted Surplus (Deficit), for the year	(1,446,569)	787,118

Annual Budget - Revenue and Expense Year Ended June 30, 2018

	2018	2017 Amended
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	140,567,640	139,002,702
Operating - Tangible Capital Assets Purchased	1,169,798	3,594,000
Special Purpose Funds - Total Expense	16,074,407	8,499,490
Special Purpose Funds - Tangible Capital Assets Purchased	445,633	436,000
Capital Fund - Total Expense	8,500,000	8,656,711
Capital Fund - Tangible Capital Assets Purchased from Local Capital		1,326,037
Total Budget Bylaw Amount	166,757,478	161,514,940

Approved by the Board

Original signed by Mike Murray	June 21, 2017
Signature of the Chairperson of the Board of Education	Date Signed
Original signed by Sylvia Russell	June 21, 2017
Signature of the Superintendent	Date Signed
Original signed by Flavia Coughlan	June 21, 2017
Signature of the Secretary Treasurer	Date Signed

Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2018

	2018	2017 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,274,890)	(3,344,129)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,615,431)	(4,030,000)
From Local Capital		(1,326,037)
Total Acquisition of Tangible Capital Assets	(1,615,431)	(5,356,037)
Amortization of Tangible Capital Assets	8,500,000	8,656,711
Total Effect of change in Tangible Capital Assets	6,884,569	3,300,674
	-	
(Increase) Decrease in Net Financial Assets (Debt)	4,609,679	(43,455)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2018

	2018 Annual Budget	2017 Amended Annual Budget
	\$	\$
Revenues	· ·	•
Provincial Grants		
Ministry of Education	129,522,088	127,203,369
Other	363,357	393,551
Federal Grants	164,600	164,600
Tuition	9,149,360	8,915,533
Other Revenue	936,212	984,902
Rentals and Leases	388,500	423,500
Investment Income	385,000	380,000
Total Revenue	140,909,117	138,465,455
Expenses		
Instruction	120,623,527	119,035,728
District Administration	4,800,632	5,178,097
Operations and Maintenance	14,462,783	14,247,912
Transportation and Housing	680,698	540,965
Total Expense	140,567,640	139,002,702
Net Revenue (Expense)	341,477	(537,247)
Budgeted Prior Year Surplus Appropriation	828,321	4,131,247
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,169,798)	(3,594,000)
Total Net Transfers	(1,169,798)	(3,594,000)
Budgeted Surplus (Deficit), for the year	<u> </u>	

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2018

	2018 Annual Budget	2017 Amended Annual Budget
	Amidai Budget \$	\$
Provincial Grants - Ministry of Education	Ψ	Ψ
Operating Grant, Ministry of Education	126,933,448	124,723,347
INAC/LEA Recovery	(461,757)	(461,757)
Other Ministry of Education Grants	, , ,	, , ,
Pay Equity	1,874,966	1,874,966
Funding for Graduated Adults	250,000	50,000
Transportation Supplement	185,990	185,990
Carbon Tax Grant	91,000	91,000
Return of Administrative Savings	631,773	631,773
FSA Scoring	16,668	16,668
Shoulder Tap Grant	-,	17,500
Economic Stability Dividend		73,882
Total Provincial Grants - Ministry of Education	129,522,088	127,203,369
Provincial Grants - Other	363,357	393,551
Federal Grants	164,600	164,600
Tuition		
Summer School Fees	44,615	44,615
Continuing Education	597,745	597,745
International and Out of Province Students	8,426,000	8,192,173
Other Tuition	81,000	81,000
Total Tuition	9,149,360	8,915,533
Other Revenues		
LEA/Direct Funding from First Nations	477,067	477,067
Miscellaneous		
Revenue Generation	84,000	60,000
Partnership Program	136,145	136,145
Miscellaneous	186,000	186,000
Transportation Revenue	8,000	10,000
Before and After School Programming	45,000	115,690
Total Other Revenue	936,212	984,902
Rentals and Leases	388,500	423,500
Investment Income	385,000	380,000
Total Operating Revenue	140,909,117	138,465,455

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2018

	2018	2017 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	64,579,805	63,731,783
Principals and Vice Principals	6,941,010	6,078,269
Educational Assistants	11,293,914	11,044,406
Support Staff	10,986,898	10,758,808
Other Professionals	3,801,283	3,950,190
Substitutes	4,288,359	4,422,955
Total Salaries	101,891,269	99,986,411
Employee Benefits	25,482,537	24,800,444
Total Salaries and Benefits	127,373,806	124,786,855
Services and Supplies		
Services	5,387,420	5,645,044
Student Transportation	753,644	604,364
Professional Development and Travel	714,949	990,387
Rentals and Leases	50,158	2,116
Dues and Fees	142,964	149,353
Insurance	356,830	316,186
Supplies	3,242,859	3,986,876
Utilities	2,545,010	2,521,521
Total Services and Supplies	13,193,834	14,215,847
Total Operating Expense	140,567,640	139,002,702

Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2018

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	49,560,170	493,978	469,793	356,385		2,253,012	53,133,338
1.03 Career Programs	484,378		397,907			35,141	917,426
1.07 Library Services	994,720			4,992		38,683	1,038,395
1.08 Counselling	1,495,279					110,787	1,606,066
1.10 Special Education	7,793,205	1,264,296	9,948,177	1,440,646	130,756	1,095,502	21,672,582
1.30 English Language Learning	681,501					31,499	713,000
1.31 Aboriginal Education	310,000	118,671	454,890	44,630		18,866	947,057
1.41 School Administration	,	4,702,137	ŕ	2,292,361	27,663	252,544	7,274,705
1.60 Summer School	315,534	17,745	23,147	34,907	,	,	391,333
1.61 Continuing Education	,	,	,	87,813	301,869	6,237	395,919
1.62 International and Out of Province Students	2,921,641	218,801		449,125	306,566	122,898	4,019,031
1.64 Other	<i>y- y-</i>	- ,		- , -	65,795	,	65,795
Total Function 1	64,556,428	6,815,628	11,293,914	4,710,859	832,649	3,965,169	92,174,647
4 District Administration							
4.11 Educational Administration				45,630	835,620	8,747	889,997
4.40 School District Governance				,	144,375	2,	144,375
4.41 Business Administration		125,382		463,378	1,141,925	51,608	1,782,293
Total Function 4		125,382	-	509,008	2,121,920	60,355	2,816,665
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	23,377			221,442	619,227	86,066	950,112
5.50 Maintenance Operations	20,077			5,218,078	227,487	167,145	5,612,710
5.52 Maintenance of Grounds				327,511	227,107	9,624	337,135
5.56 Utilities				327,311		J,021	-
Total Function 5	23,377	-	-	5,767,031	846,714	262,835	6,899,957
7 Transportation and Housing							
7.70 Student Transportation							_
Total Function 7							<u>-</u> _
Total Function /		-	-	-	-	-	
9 Debt Services							
Total Function 9		-	-	-	-	-	<u> </u>
Total Functions 1 - 9	64,579,805	6,941,010	11,293,914	10,986,898	3,801,283	4,288,359	101,891,269

Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2018

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2018 Annual Budget	2017 Amended Annual Budget
	Salaries \$	\$	\$	\$upplies \$	Aimuai Duuget	\$
1 Instruction	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ
1.02 Regular Instruction	53,133,338	12,379,946	65,513,284	2,175,341	67,688,625	66,978,376
1.03 Career Programs	917,426	434,993	1,352,419	552,017	1,904,436	1,726,528
1.07 Library Services	1,038,395	246,179	1,284,574	126,543	1,411,117	1,590,746
1.08 Counselling	1,606,066	381,536	1,987,602	35,060	2,022,662	2,270,445
1.10 Special Education	21,672,582	5,711,266	27,383,848	317,019	27,700,867	26,687,361
1.30 English Language Learning	713,000	168,865	881,865	17,091	898,956	1,824,308
1.31 Aboriginal Education	947,057	240,548	1,187,605	138,795	1,326,400	1,650,009
1.41 School Administration	7,274,705	1,993,673	9,268,378	331,996	9,600,374	9,240,553
1.60 Summer School	391,333	56,401	447,734	14,723	462,457	464,601
1.61 Continuing Education	395,919	56,741	452,660	233,740	686,400	688,182
1.62 International and Out of Province Students	4,019,031	964,174	4,983,205	1,831,858	6,815,063	5,623,181
1.64 Other	65,795	14,475	80,270	25,900	106,170	291,438
Total Function 1	92,174,647	22,648,797	114,823,444	5,800,083	120,623,527	119,035,728
4 District Administration						
4.11 Educational Administration	889,997	284,198	1,174,195	275,218	1,449,413	1,630,221
4.40 School District Governance	144,375	3,031	147,406	142,776	290,182	345,749
4.41 Business Administration	1,782,293	480,292	2,262,585	798,452	3,061,037	3,202,127
Total Function 4	2,816,665	767,521	3,584,186	1,216,446	4,800,632	5,178,097
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	950,112	217,379	1,167,491	529,435	1,696,926	1,613,216
5.50 Maintenance Operations	5,612,710	1,757,781	7,370,491	1,588,134	8,958,625	8,783,209
5.52 Maintenance of Grounds	337,135	91,059	428,194	244,092	672,286	674,751
5.56 Utilities	-	71,037	.20,15	3,134,946	3,134,946	3,176,736
Total Function 5	6,899,957	2,066,219	8,966,176	5,496,607	14,462,783	14,247,912
7 Transportation and Housing						
7.70 Student Transportation	_		-	680,698	680,698	540,965
Total Function 7		-	-	680,698	680,698	540,965
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	101,891,269	25,482,537	127,373,806	13,193,834	140,567,640	

Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2018

	2018	2017 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	12,030,040	4,560,490
Other Revenue	4,490,000	4,369,600
Investment Income		5,400
Total Revenue	16,520,040	8,935,490
Expenses		
Instruction	15,346,907	7,946,717
District Administration	60,000	90,957
Operations and Maintenance	667,500	461,816
Total Expense	16,074,407	8,499,490
Net Revenue (Expense)	445,633	436,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(445,633)	(436,000)
Total Net Transfers	(445,633)	(436,000)
Budgeted Surplus (Deficit), for the year	<u> </u>	_

School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2018

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	150,000	235,000	-	170,000	60,000	1,400,000	40,000	10,000	-
Add: Restricted Grants Provincial Grants - Ministry of Education Federal Grants	517,500	509,360	6,133				256,000	49,000	245,550
Other				10,000		4,300,000			
	517,500	509,360	6,133	10,000	-	4,300,000	256,000	49,000	245,550
Less: Allocated to Revenue	667,500	744,360	6,133	30,000	60,000	4,300,000	296,000	59,000	245,550
Deferred Revenue, end of year	-	-	-	150,000	•	1,400,000	-		-
D									
Revenues Provincial Grants - Ministry of Education Other Revenue	667,500	744,360	6,133	30,000	60,000	4,300,000	296,000	59,000	245,550
o mer revenue	667,500	744,360	6,133	30,000	60,000	4,300,000	296,000	59,000	245,550
Expenses Salaries									
Teachers Educational Assistants Support Staff	50,000	189,745 414,360					160,000 6,000	20,000 2,000	77,500
Other Professionals							4 000	1.500	2 240
Substitutes	50,000	604,105	-	-	-	-	4,000 170,000	1,500 23,500	3,240 80,740
Employee Benefits Services and Supplies	11,500 300,000	140,255		30,000	60,000	4,300,000	45,000 81,000	5,400 30,100	18,484 146,326
Services and Supplies	361,500	744,360	-	30,000	60,000	4,300,000	296,000	59,000	245,550
Net Revenue (Expense) before Interfund Transfers	306,000	-	6,133	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(306,000)		(6,133)						
	(306,000)	-	(6,133)	-	-	-	-	-	-
Net Revenue (Expense)		-	-	-	-	-	-	-	-

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2018

	CommunityLINK	Coding and Curriculum Implementation	Priority Measures	Classroom Enhancement Fund	Youth Education Support Fund	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	80,000	300,105		60,000	2,505,105
Add: Restricted Grants Provincial Grants - Ministry of Education Federal Grants	544,260			9,107,132		11,234,935
Other					100,000	4,410,000
	544,260	-	-	9,107,132	100,000	15,644,935
Less: Allocated to Revenue	544,260	-	300,105	9,107,132	160,000	16,520,040
Deferred Revenue, end of year	-	80,000	-	-	-	1,630,000
Revenues						
Provincial Grants - Ministry of Education Other Revenue	544,260		300,105	9,107,132	160,000	12,030,040 4,490,000
	544,260	-	300,105	9,107,132	160,000	16,520,040
Expenses Salaries						
Teachers	32,250		242,313	6,425,065		6,986,873
Educational Assistants Support Staff	338,000			45,000		914,360 101,000
Other Professionals				83,000		83,000
Substitutes	18,700			234,827		262,267
	388,950	-	242,313	6,787,892	-	8,347,500
Employee Benefits	103,000		57,792	1,720,367	4.40.000	2,101,798
Services and Supplies	52,310		200.105	465,373	160,000	5,625,109
	544,260	-	300,105	8,973,632	160,000	16,074,407
Net Revenue (Expense) before Interfund Transfers		-	-	133,500	-	445,633
Interfund Transfers						
Tangible Capital Assets Purchased				(133,500)		(445,633)
	-	-	-	(133,500)	-	(445,633)
Net Revenue (Expense)		-	-	-	-	_

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2018

	2018				
	Invested in Tangible	Local	Fund	2017 Amended	
	Capital Assets	Capital	Balance	Annual Budget	
	<u> </u>		\$	\$	
Revenues					
Other Revenue		130,000	130,000	85,763	
Amortization of Deferred Capital Revenue	5,308,000		5,308,000	5,328,066	
Total Revenue	5,308,000	130,000	5,438,000	5,413,829	
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	8,500,000		8,500,000	8,656,711	
Total Expense	8,500,000	-	8,500,000	8,656,711	
Net Revenue (Expense)	(3,192,000)	130,000	(3,062,000)	(3,242,882)	
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	1,615,431		1,615,431	4,030,000	
Total Net Transfers	1,615,431	-	1,615,431	4,030,000	
Other Adjustments to Fund Balances					
Total Other Adjustments to Fund Balances	-	-	-		
Budgeted Surplus (Deficit), for the year	(1,576,569)	130,000	(1,446,569)	787,118	