



MANAGER, OCCUPATIONAL HEALTH & SAFETY (CONTINUING)

The Maple Ridge - Pitt Meadows School District (SD42) is seeking qualified applicants interested in the above exempt position on a full-time continuing basis as part of the District's Human Resources Department. Reporting to the Director, Human Resources, the Manager, Occupational Health & Safety ensures that all District worksites provide a healthy and safe work environment for all staff and are in compliance with all WorkSafeBC (WCB) legislation, regulations and guidelines. In addition, this position is responsible for the District's WorkSafe claims management processes and co-coordinates the District's Emergency Response Program.

QUALIFICATIONS:

- A post-secondary diploma in Occupational Health and Safety supplemented by a minimum five (5) years' experience in Occupational Health and Safety including hands on experience in designing/implementing safety initiatives preferably in a public sector environment (K-12 public education experience would be an asset)
- Thorough knowledge of Workers Compensation Act, WorkSafe BC OH & S regulations, and claims management
- Demonstrated track record of managing occupational disability claims, return to work initiatives, accident investigations, and worksite inspections
- Demonstrated ability to provide advice and support to principals, managers, supervisors, employees and Health & Safety committee representatives
- Advanced skill level in MSOffice programs and OH&S related databases; ability to retrieve and analyze data; develop reports and identify trends with safety programs and claims management activities
- Superior communication, interpersonal and management skills with the ability to problem-solve and build effective working relationships

Full Job Description can be found at: [Manager, Occupational Health & Safety](#)

Interested applicants can apply by email to [Rebecca Lyle@sd42.ca](mailto:Rebecca.Lyle@sd42.ca)

Application deadline for this position is no later than: **April 3, 2019 at 4:00pm**

Complete Packages should include:

*Cover Letter, Resume, [District Application form](#) and supporting documentation preferably in one PDF

For more information about our School District please visit: <http://www.sd42.ca/our-district/>

